

# **HULL HIGH SCHOOL**

## **STUDENT HANDBOOK**

*2009 – 2010*

*Effective: July 1, 2009*

Hull High School  
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## ACADEMIC INFORMATION

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### GRADUATION REQUIREMENTS

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In order to receive a Hull High School diploma a student must successfully meet all credit and course requirements defined by the School Committee, and successfully satisfy the requirements necessary to be awarded a Competency Determination (CD), as identified by the Massachusetts Department of Education.

All students must earn a minimum of 140 credits to graduate.

In addition, the following subjects must be completed with at least a passing mark:

English	4 full year courses
Mathematics	4 full year courses (including Algebra I and II, and Geometry*)
Science	4 full year courses (including Physical Science, Biology, and Chemistry*)
Social Studies	3 full year courses (World History II, and U.S. History I and II*)
Physical Education	4 years equivalent of Wellness, Physical Education, and Fitness

*\*Specific course requirements may be waived as a component of an Individual Education Plan, or by a high school administrator based on individual programs / circumstances. Subject area requirements may not be waived.*

A student's CD is awarded based on their performance on the Massachusetts Comprehensive Assessment System (MCAS) tests. In order to be awarded a Competency Determination, Members of the Class of 2009 must meet or exceed the minimum scaled score of 220 on both the Grade 10 ELA and Math MCAS exams. (A student that fails to graduate with his or her class will be required to meet the requirements of the subsequent class.)

Beginning with the Class of 2010, in order to be awarded a Competency Determination:

1. Students will be required to **either** meet or exceed a scaled score of 240 on both the Grade 10 ELA and Math MCAS exams; **or** students will be required to meet or exceed a scaled score of 220 on both the Grade 10 ELA and Math exams and fulfill the requirements of an Educational Proficiency Plan (EPP).
2. Students must meet or exceed a scaled score of 220 on a high school Science MCAS exam.

Beginning with the Class of 2012, in order to be awarded a Competency Determination:

1. Students will be required to **either** meet or exceed a scaled score of 240 on both the Grade 10 ELA and Math MCAS exams; **or** students will be required to meet or exceed a scaled score of 220 on both the Grade 10 ELA and Math exams and fulfill the requirements of an Educational Proficiency Plan (EPP).
2. Students must meet or exceed a scaled score of 220 on a high school Science MCAS exam.
3. Students must meet or exceed a scaled score of 220 on a high school U.S. History MCAS exam.

### PROMOTION REQUIREMENTS

All students, except returning seniors, are required to carry a total of 42 credits per school year and acquire a certain number of credits to progress from class to class as follows:

- To be classified as a sophomore, a student must have earned 30 credits;
- To be classified as a junior, a student must have earned 60 credits;
- To be classified as a senior, a student must have earned 100 credits and passes all required MCAS tests.

## **GRADUATION CEREMONIES PARTICIPATION**

Only students who have successfully completed all requirements and obligations prescribed by Hull School Committee policy and the school administration (to include book fines and class dues) will be eligible to participate in the graduation ceremony. Seniors that incur an unexcused absence on the last day of classes will not be allowed to participate in graduation. Exceptions are provided below:

A student who is within one semester course (3 credits) of meeting graduation requirements by the end of the school year may be eligible to participate in the graduation ceremonies providing he/she has made arrangements with the school administration to complete the owed credit. His/her diploma will be awarded when the requirement has been met.

Seniors will be notified of the requirements and obligations that must be met in order to participate in the graduation exercises. Individual students who are not or may not be eligible to participate in the graduation ceremonies, and their parent(s)/guardian(s) shall be notified by certified mail two weeks after the completion of the first semester of their senior year.

## **GRADING SYSTEM**

The purpose of grading is to evaluate student growth and progress in relation to the curriculum and to provide a report of this academic growth for the student. Academic success and achievement in high school result from a combination of regular attendance in school and class, mastery of skills, participation in class, completion of homework and independent study, determination and conscientiousness.

Grades are based on evidence of the attainment of the content concepts and skills of the course. The extent to which students have attained these objectives will be determined by their performance on a variety of assessment measures developed, administered and evaluated by the teacher. Homework assignments, given in the form of written work, reading or independent study as an aid in understanding the concepts and skills presented in class, are also used to determine student performance.

Academic achievement letter grades, with the exception of A+, D+, or D-, are assigned to students according to the performance standards below:

**GRADE OF A**    A (93-above)    A- (90-92)

Superior: Student demonstrates a comprehensive and in-depth understanding of the concepts and processes embodied in the course content. Student demonstrates clear evidence of understanding, reasoning, analytical and communication skills as they apply to specified learning tasks and class discussions. Student ranks in the 90-100% range in tests, quizzes, performance assessments, projects and final examinations.

**GRADE OF B**    B+ (87-89)    B (83-86)    B- (80-82)

Above Average: Student demonstrates substantial understanding of the essential concepts and processes embodied in the course content. Student demonstrates substantial evidence of understanding, reasoning, analytical and communication skills as they apply to specified learning tasks and class discussions. Student ranks in the 80-89% range in tests, quizzes, performance assessments, projects and final examinations.

**GRADE OF C**    C+ (77-79)    C (73-76)    C- (70-72)

Average: Student demonstrates adequate understanding of the essential concepts and processes embodied in the course content. Student demonstrates adequate evidence of understanding, reasoning, analytical and communication skills as they apply to specified learning tasks and class discussions. Student ranks in the 70-79% range in tests, quizzes, performance assessments, projects and final examinations.

**GRADE OF D**    D (65-69)

Below Average: Student demonstrates minimal understanding of the essential concepts and processes embodied in the course content. Student demonstrates a basic lack of comprehension and development of understanding, reasoning, analytical and communication skills as they apply to specified learning tasks and class discussions. Student ranks in the 65-69% range in tests, quizzes, performance assessments, projects and final examinations.

## **GRADE OF F F (below 65)**

Failure: Student demonstrates insufficient understanding of the essential concepts and processes embodied in the course content. Student demonstrates substandard work and/or is deficient in the mastery of the competencies and mechanics of the course. Student may have failed to complete work assigned. Student ranks in the 0-64% range in tests, quizzes, performance assessments, projects and final examinations. No credit is earned for the course. A student will not be eligible for summer school if he or she earns a grade of 50 or below in any given course.

Teachers also assign numbers to comment on conduct and effort which includes personal responsibility, respect, classroom behavior, class attendance, participation, attentiveness, study skills, management of time, organizational skills, and preparation for class.

## **EXAMS**

Mid-term and final exams will be administered in each class. Each individual exam constitutes 10% of the student's final grade (20% combined). Seniors may be exempted from their final exam in any given course by earning an A- or better at the time of the exam.

## **HOMEWORK POLICY**

The term "homework" refers to an assignment to be prepared outside of class and/or which requires individual work in the home. Homework shall be regarded as an integral part of the school program. It shall also be regarded as an important liaison between the school program and the objectives of instruction.

- The purposes of homework are to improve the learning processes, to aid in the mastery of skills, and to create and stimulate interest on the part of the pupil.
- Homework is a learning activity that should increase in complexity with the maturity of the pupil. With increased maturity, learning should become an independent activity. This should be established through consistent assignments that encourage students to investigate for themselves and to work independently as well as with others.
- Teachers should make meaningful homework assignments. The purposes should always be clearly understood by both the teacher and the pupil. The information for any homework assignment should be clear and specific so that the student can complete the assignment. Additionally, the assignment should be clearly posted in the classroom.
- Homework assignments should be consistent in terms of the amount given each day and the time required for each assignment so that the teacher and/or the student can establish a pattern of meaningful homework. Generally, students should have approximately forty-five (45) minutes of homework for each academic subject.
- Homework assignments should take into consideration individual differences of students such as health, ability, conditions at home, and educational resources at home. Homework should not require the use of reference materials not readily available in most homes, school libraries, or the public library, and should require the use of those materials only when the student has had instruction in the use of them.
- Homework is not to be used as a form of punishment under any circumstances.

## **GRADE REPORTING**

At the midpoint of each marking quarter, academic progress reports are mailed home to all students. Formal report cards are prepared at the end of each marking quarter. Report Card are mailed home to all students. Final marks are the average of the four quarterly marks, the mid-year exam and the final exam. Since an "F" grade can mean anything from 0 – 64, a low "F" carries a great deal of negative weight in an average. Students who find themselves in academic difficulty in any given marking term should do their best to earn as high a numerical average as possible so that they will be able to do well enough in subsequent terms to pass for the year.

## **ACADEMIC ELIGIBILITY**

In order to be eligible to participate in any extra-curricular activity, the student must have earned 26 credits toward graduation in the previous term, and have not received more than one (1) "F" in any course, in the previous term. Eligibility for fall extracurricular activity will be based on the last term grades of the previous year. An incomplete is considered to be an "F" grade, earning zero credits until the work is made up. Eligibility or ineligibility for extra-curricular activities start the day the prior term report cards are issued.

## **FRESHMAN EXTENTION PROGRAM**

Member of the incoming freshman class that are identified as not making adequate academic progress may have their school day extended to 3:10 pm. Any member of the freshman class that fails two or more classes on a progress report or report card will automatically be enrolled in the program. The performance of all students enrolled in the extension program will automatically be reviewed every five weeks to determine if continued enrollment is required. Teachers may refer students to the high school administration for short-term placements in the program to address issues related to failing to turn in homework or required assignments. The 4<sup>th</sup> terms grades of Memorial Middle School eighth grade students will be evaluated prior to the beginning of each school year to facilitate the immediate placement within the extension program at the beginning of the following school year.

## **MCAS SUPPORT PROGRAM**

Any high school student that takes, or has taken, an MCAS Test and earned a performance level of Warning / Failing will be placed in a MCAS Support Program. Student will remain in the program until the time a satisfactory performance rating has been achieved on a retest, as demonstrated by the return of the retest results by the Department of Education. Each student in an MCAS Support Program will have an Individual Student Success Plan (ISSP) generated by a standing committee that includes high school administrators, counselors, and teachers. If the ISSP Committee determines that remediation is best accomplished after regular school hours, the student's school day will be extended to accommodate the plan. Students that fail to make satisfactory progress on a retest will have their ISSP reviewed and as necessary a new plan will be put in place.

## **STUDENT ADVISORY**

The high school provides a formal advisory system for all students that attend Hull High School. Every professional staff member is assigned approximately 12 – 15 students to act as their advisor. Incoming freshman are assigned an advisor, and stay with that same advisor as they progress each year towards graduation. Advisories meet formally once a week for approximately 30 minutes. Advisors are furnished with student contact information, standardized test scores (MCAS, EXPLORE, PSAT), report cards, writing assessments, as well as frequent student progress reports. This information is stored as a component of a student portfolio that will also include student work samples as well as documents related to goal setting and periodic self-assessments.

## **HONOR ROLL**

Students who achieve excellence in studies are recognized on the honor roll at the end of each marking quarter. The following are the average grade requirements for the honor roll: *High Honors* is achieved by earning grades of A in all subjects; *Honors* is achieved by earning A's and B's in all subjects.

## **GRADE POINT AVERAGE AND RANK IN CLASS**

Class rank is determined for eligible students in attendance at Hull High School at the end of the 6<sup>th</sup> and 7<sup>th</sup> semester. The 7<sup>th</sup> semester ranking will be used to determine the valedictorian and salutatorian of the graduating class. Class rank for all students is based upon the GPA calculated according to the following method; with the student having the highest GPA assigned the rank of 1. Succeeding ranks are assigned to students in descending order according to their GPA's. Students with equal GPA's are given the same class rank, equal to the highest available unassigned rank. When more than one student is assigned a single rank, the next available rank for assignation will be the rank that would be available if each of those students had been assigned a successive rank. For example, if two students had GPA's that would qualify them to rank third in the class, each would be assigned that rank, and the student with the next highest GPA would be ranked fifth. No rank of fourth would be assigned.

For the purpose of determining class rank, a student's GPA will be calculated as follows:

1. All courses taken at Hull High School, with the exception of specific courses to be designated annually by the Principal and approved by the Superintendent, will be included in the calculation of a student's GPA. The final grade of a course retaken, after the receipt of a failing grade, may be substituted for the original grade and be counted towards the GPA. Courses physically taken at a site outside of the Hull Public Schools may be counted toward credit for graduation, but may not be used in calculating a student's GPA.

- All courses eligible to be counted in calculating a student's GPA are assigned a point value by converting the letter grade received in the course to a numerical value per the table below and multiplying that numerical value by the number of credits received for that course.
- The GPA is determined by totaling the point values for all eligible courses and then dividing the sum by the total number of credits received by the student for those courses. This calculation will be carried to the third decimal place.
- Course levels are indicated in the Hull High School *Program of Studies*, published annually.

Letter Grade Numerical Equivalents:

Level	A	A-	B+	B	B-	C+	C	C-	D	F
CP	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.00	0.00
H	4.50	4.17	3.83	3.50	3.17	2.83	2.50	2.17	1.50	0.00
College	4.75	4.42	4.0	3.75	3.42	3.08	2.75	2.42	1.75	0.00
AP	5.00	4.67	4.33	4.00	3.67	3.33	3.00	2.67	2.00	0.00

The following criteria will be used for determining class valedictorian and salutatorian:

- Class valedictorian will be the senior student with the highest class rank, as determined above, who meets all other requirements defined herein.
- Class salutatorian will be the senior student with the second highest class rank, as determined above, who meets all other requirements defined herein.
- To be considered for the designation as class valedictorian or salutatorian, a student must complete their final four semesters at Hull High School.
- In the case of two qualified, highest ranking students having equal class rank, the student with the higher GPA calculated for only honors, college, and advanced placement courses (or their equivalent) taken at Hull High School shall be designated valedictorian and the second student as salutatorian. If the two students have equal GPA's calculated in this manner, then the two students shall be designated as co-valedictorians.
- In the case of two qualified, second highest ranking students having equal class rank, the student with the higher GPA calculated for only honors, college, and advanced placement courses taken at Hull High School shall be designated salutatorian. If the two students have equal GPA's calculated in this manner, then the two students shall be designated as co-salutatorians.

## **STUDENT RECOGNITION**

An important part of our mission at Hull High School is to recognize students who achieve a prescribed level of academic achievement during the school year at the annual Recognition Night or Senior Banquet.

Students who earn a cumulative un-weighted 3.3 grade point average and/or meet the honor roll requirements for the first, second and third marking quarters receive a Scholar's Pen for achieving distinction for one year; an Academic Letter for achieving distinction for two years; a Scholar Sweatshirt for achieving distinction for three years; and an Academic Trophy for achieving distinction for four years. Recognition is only based on achievement while attending Hull High School.

Students who demonstrate high achievement, constructive participation in classroom activities and discussions, consistent effort and genuine interest in a specific subject area receive a Subject Mastery Award Certificate or Scholastic Book Award where applicable.

Students who maintain perfect attendance during the school year receive a Perfect Attendance Certificate. Perfect attendance is defined as not missing a single day of school throughout the course of the entire school year, excused absences included.

Students who earn a score of 280 on the MCAS ELA or MCAS Math Test; a score of 800 on the SAT Verbal or SAT Math tests; or score a 5 on any subject area Advanced Placement Exam receive a Certificate of Achievement and their names are placed on the Hull High School Wall of Fame plaque. The award of AP Scholar is granted to students who receive grades of 3 or higher on three or more AP Exams on full-year courses; AP Scholar with Honor is granted to students who receive an average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on four or more of these exams on full-year courses; AP Scholar with Distinction is granted to students who receive an average grade of at least 3.5 on all AP Exams taken, and grades of 3 or higher on five or more of these exams on full-year courses. All AP scholars receive a Certificate of Academic Excellence and their names are placed on the Hull High School Wall of Fame plaque.

## **NATIONAL HONOR SOCIETY**

The Hull High School National Honor Society is the Corona Chapter. It has received its charter from the National Council of the National Honor Society. The objectives of this chapter are to create enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in the students of our school. This is all accomplished by example of the members. Members of the sophomore and junior classes who have a *cumulative* weighted average of 87 (3.3) may complete the ***Student Activity Information Form***. Upon receipt of the form, the National Honor Society Faculty Council will meet and review the eligible students. Service (a minimum of 20 hours of quality service per year needs to be demonstrated over a high school career), leadership (leadership positions include any role where the student was elected or appointed due to outstanding achievement, ability, or hard work), and character are attributes that the faculty will utilize to determine which students have demonstrated the qualities necessary to be invited to join the Corona chapter. All members are required to perform community service, maintain an **87** average, and uphold the honor, discipline, and attendance codes. Members are initiated by invitation only.

## **GRADUATION SCHOLARSHIPS AND AWARDS**

Scholarships, academic awards, and athletic awards sponsored or administered by the district are free of restrictions based upon race, color, sex, religion, national origin, sexual orientation or disability with the following exceptions:

1. When making athletic awards to members of single sex teams, awards are in proportion to the number of students of each gender participating in interscholastic competition;
2. When accepting outside assistance (i.e., wills, trusts) for awards that would discriminate, the district provides an alternative source of funding to erase the discriminatory effect.

The School Committee has indicated an amount over \$100 may constitute a scholarship as long as relevant, non-discriminatory criteria, described above, are met. Amounts of \$100 or less or submissions with names of recipients by benefactors will be considered awards, and not scholarships. Benefactors wishing to contribute to the General Scholarship fund may do so with relevant, non-discriminatory criteria submitted to the Hull High School Scholarship Committee no later than two (2) weeks before the last School Committee meeting before graduation. A submission after this time may be too late to be included in the graduation program.

## **PARENT CONFERENCES**

Teachers, counselors and administrators welcome the opportunity of having individual conferences with students and their parents or guardians. Parents or guardians are encouraged to confer with faculty members as the need arises. Meeting times should be established by mutual agreement; appointments must be made because teachers will not leave their scheduled classes. A formal opportunity for parent-teacher conferences is scheduled during each semester in the school year.

## **EXTRA HELP AND MAKE-UP WORK**

Teachers are available to assist students or provide make-up work after school hours. Meeting times will be established by mutual agreement between the teacher and the student. Any student experiencing difficulty in scheduling after school assistance should contact the Guidance Department.

## **PLAGIARISM AND CHEATING**

Plagiarism and cheating entail the taking or copying of ideas, writings, etc. from another and passing it off as one's own either in or out of class. This is particularly true of information copied directly from a web source and pasted into a document you are working on. This represents a serious breach of the academic standards at Hull High School. ***Any student found guilty of plagiarism or cheating will be penalized up to a complete loss of credit for the assignment that was plagiarized and subject to formal disciplinary action. More serious consequences will be imposed for subsequent offenses.***

## **ACADEMIC REVIEW BOARD**

The Review Board was established in May 1976, to hear and rule on cases where the student requests exceptions to established rules and procedures governing credit and academic standing. The permanent members of the Board shall be the principal, the assistant principal and a guidance counselor. The other people involved will depend on each case and

may be the student's counselor, a teacher, and a student advocate (parent, counselor, teacher, etc.). The student, of course, will represent himself/herself or be represented by an advocate who could be any of the above.

### **DISTRICT CURRICULUM ACCOMMODATION PLAN REFERRAL PROCESS**

Any staff member can refer any student experiencing difficulty in his/her classes to the Student Assistance Team. After a referral has been made, the assistant principal will work with the student's guidance counselor, teachers, and parents to develop a measurable accommodation plan to help increase the likelihood for academic success. This action plan will be frequently reviewed and updated.

### **SPECIAL EDUCATION**

The special education staff provides a full range of instructional and support services to students in accordance with their individual educational plans. Generally, all special education students receive their primary services through the "inclusion model". Support services may include study and organization skills, appropriate modifications in the regular education program, reinforcement and re-teaching of basic skills and behavior management strategies. Goals for all students may include growth in personal, social, emotional, and academic development, awareness and acquisition of positive work attitudes and skills, improvement in the abilities to work independently and cooperatively, and successful transition from high school to post-secondary education and/or work.

### **STUDENT RECORDS**

Hull High School is responsible for maintaining official student records that include permanent and temporary transcripts of every student. The high school will provide a complete copy of a student's school record to any public school into which the student seeks or intends to enroll, upon receiving verification from any source that the student may be transferring out of this school district. Upon graduation, a student may obtain a copy of any record pertaining to that student.

According to Massachusetts General Laws, the permanent record (transcript), which is kept for sixty (60) years before being destroyed, contains the following information:

- Identifying information regarding the student and parent/guardian
- Course titles and grades received
- Grade level completed and year completed

The temporary record, which is destroyed within seven (7) years after the student graduates, transfers, or withdraws, may include the following information:

- Results of standardized tests
- Class rank and grade point average, when applicable
- School sponsored co-curricular activities
- Attendance data
- Health records
- Other scholastic information not listed above

Except where the regulations specify authorized access by third parties, no individuals or organizations other than the parent/guardian, eligible student, and school personnel working directly with the student are allowed to have access to information in the student record without the specific, informed, written consent of the parent/guardian of the eligible student.

As required by M.G.L. Chapter 71 Section 34H, a non-custodial parent may have access to the student record in accordance with the following provisions.

1. As set forth in 603 CMR 23.07(5), non-custodial parents are eligible to obtain access to their children's student records *unless* the school or district has been given documentation that:
  - the parent has been denied legal custody or has been ordered to supervised visitation, based on a threat to the safety of the student and the threat is specifically noted in the order pertaining to custody or supervised visitation, or
  - the parent has been denied visitation, or
  - the parent's access to the student has been restricted by a temporary or permanent protective order, unless the protective order (or any subsequent order modifying the protective order) specifically allows access to the information contained in the student record, or

- there is an order of a probate and family court judge which prohibits the distribution of student records to the parent.
2. In order to obtain access, the non-custodial parent must submit a written request for the student record to the school principal annually. The initial request must include the following:
- a certified copy of the court order or judgment relative to the custody of the student that either indicates that the requesting parent is eligible to receive access as set forth in 603 CMR 23.07 (5) (a), or a certified copy of a court order specifically ordering that the student records be made available to the non-custodial parent, and
  - an affidavit from the non-custodial parent that said court order or judgment remains in effect and that there is no temporary or permanent order restricting access to the custodial parent or any child in the custodial parent's custody.

Additional information regarding these state regulations may be obtained from the guidance office.

According to Public Law 107-110 (H.R.1) Section 9528, the school shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings. Parents/guardians have the right to deny this access by written request to the guidance office.

### **NCLB PARENT NOTIFICATION PROVISIONS RELATED TO TEACHER QUALIFICATIONS**

The Federal *No Child Left Behind* Act of 2001 requires school districts that receive federal Title I funding to notify parents/guardians of their right to know the professional qualifications of the classroom teachers who instruct their child. As a recipient of these funds, Hull Public Schools will provide parents/guardians with this information in a timely manner if requested from the Superintendent of Schools. Specifically, parents/guardians have the right to request the following information about each of their child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under an emergency waiver because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide services to their child and, if so, their qualifications.

### **AGE OF MAJORITY**

One of the most significant laws passed by the Massachusetts Great and General Court was the legislation granting the right to vote and other "adult" privileges to persons reaching the age of eighteen. As long as an eighteen-year old student remains at home, the high school will continue to expect the parent or guardian to discharge the responsibilities that parents and guardians of students under eighteen years must assume. Only upon receipt of a letter from a parent or guardian stating that they no longer wish to be involved and that they expect their son or daughter to assume full responsibility for all their school situations will the school allow the eighteen-year old or older student the right to make all his or her own decisions. This right carries with it the responsibility for being totally accountable for those decisions. The administration reserves the right to contact parents or guardians with questions or concerns about a student's actions at any time regardless of the individual's age or status.

### **EQUAL EDUCATIONAL OPPORTUNITY**

The Hull Public Schools admits students, and makes available to them its advantages, privileges, and courses of study without regard to race, color, national origin, age, gender, religion, sexual orientation or handicap in compliance with federal and state law.

Section 504 of the Rehabilitation Act of 1973 is designed to eliminate discrimination on the basis of disability in any program or activity receiving Federal financial assistance. Students eligible for 504 assistance are those who: (1) have a physical or mental impairment which substantially limits one or more major life activities, (2) have a record of such impairment or (3) are regarded as having such an impairment. Major life activities include walking, seeing, hearing, speaking, breathing, learning, working, caring for oneself and performing manual tasks. Any student or parent/guardian having a question, concern, or complaint is invited to contact the school principal or equal opportunity coordinator.

## **ATTENDANCE REGULATIONS**

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### **ATTENDANCE POLICY**

Regular and punctual school attendance is essential for success in school. The Committee does recognize that parents of children attending our schools have special rights as well as responsibilities, one of which is to ensure that their children between the ages of 6 and 16 attend school regularly, in accordance with state law. State law requires the school system to investigate cases of excessive school absence. For this purpose, the Committee defines excessive absence as more than five unexcused absences per five-month semester. All absences (even those authorized by parents) are considered unexcused unless the required documentation is provided.

Therefore, students may be excused temporarily from school attendance for the following reasons:

- Illness or quarantine (with a doctor's note)
- Bereavement or serious illness in family
- Weather so inclement as to endanger the health of the child
- For observance of major religious holidays
- Legal (with documentation from the court, lawyer etc.)
- Other – a student may be excused for other absences with approval from the school administrator.

Documentation for the above absences should be provided to the school principal or designee within ten (10) school days of the absence. Documentation provided after 10 school days may require a meeting with the principal or attendance counselor.

Clear communication between parents and the school is imperative to ensure the safety of students and to reinforce a student's understanding of the importance of day-to-day schoolwork. Accordingly, parents will provide a written explanation for the absence and tardiness of a child. This will be required in advance for types of absences where advance notice is possible.

Unexcused absence from school is considered truancy and will be treated as such. This includes absence from any class, study hall, or activity during the school day for which the student is scheduled. It also includes any after-school special help session or disciplinary session that the student has been directed to attend. Disciplinary action shall be taken in such case, beginning with notification of parents. Continued violation may lead to suspension from school.

Unexcused absences in excess of five per semester will require assessment and intervention by the system-wide attendance counselor. Interventions may include contact with parents, school conferences, case management services and service referral. In situations in which attendance does not improve despite intervention by the attendance counselor, the school may take one or more of the following actions:

- A Failure To Send, Criminal Complaint, against the parent will be sought at Hingham District Court
- A 51A for parental neglect will be filed with the Department of Social Services
- A CHINS petition will be sought at Hingham District Juvenile Court.

For High School students (in addition to policy stated above):

1. Students enrolled in a semester course (~20 weeks) will be denied credit if they have more than 5 unexcused absences during the course.
2. Students enrolled in a yearlong course (~40 weeks) will be denied credit if they have more than 10 unexcused absences during the course.

Students in the high school may also earn days back by attending Saturday School (a day for a day).

Additionally, high school seniors may be excused for up to two days for college visits. High school juniors may be excused to attend one session of the annual NACAC National College Fair held in Boston. The appropriate documentation from the college visited or college fair will be required in order to receive credit for the days.

### **TARDINESS**

Being on time for one's obligations is an essential skill. In a school setting, students who arrive late to class cause a disruption to the learning environment. Therefore, all students are expected to be in their assigned location by the beginning

of the school day. The School Committee defines excessive tardiness as more than ten (10) unexcused tardies per school year. All tardiness (even when authorized by parents) is considered unexcused unless the required documentation is provided.

Student tardiness may be excused for the following reasons:

- Doctor or dentist appointment (with documentation);
- Illness (with a doctor's note);
- Bereavement or serious illness in family;
- Weather so inclement as to endanger the health of the child;
- For observance of major religious holidays;
- Legal (with documentation from the court, lawyer etc.); or
- Other – a student may be excused for other tardiness with approval from the school administrator.

Students who have more than five (5) tardies per five-month semester will require intervention by the school. Interventions may include parent contact, school conferences, referral to the system-wide attendance counselor, and disciplinary action. In situations in which tardiness does not improve despite these interventions, one or more of the following actions may be taken by the school:

- A Failure To Send, Criminal Complaint, against the parent may be sought at Hingham District Court;
- A 51A for parental neglect may be filed with the Department of Social Services;
- A CHINS petition may be sought at Hingham District Juvenile Court.

For High School students (in addition to the policy stated above):

Students who miss more than fifty percent (50%) of a class due to tardiness will be considered absent from that class. More than five absences per semester (for a 20-week course) or ten absences per year (for a 40-week course) will lead to loss of credit for the course.

Students in the high school may also earn a tardy back by attending the first hour of Saturday School. A maximum of one tardy may be earned per Saturday.

## **DISMISSAL**

If a student must be dismissed from school, a note should be presented to the office secretary or the attendance clerk upon arrival to school. The time and reason for dismissal needs to be clearly indicated. Dismissal notes must contain the parent/guardian's daytime phone number so that the dismissal may be verified. Students will not be dismissed if the above criteria are not met. Telephone dismissals are not allowed except in the event of emergencies. **Students must sign out at the main office before leaving the building.**

## **DISCIPLINARY GUIDELINES**

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### **INFRACTIONS AND CONSEQUENCES**

Disciplinary action is taken with a view to helping the student achieve a greater degree of maturity and develop a healthier respect for learning and concern for others. The atmosphere of a school is a reflection of the attitude of its students and staff toward the school and toward each other. The school's code of conduct provides a guideline for behavior within a public secondary school with maximum concern for the dignity of all students and school employees. No student may interfere with the right of any other student to his/her education. In Hull High School this means that all individuals have the right to a quality education and no one has the right to infringe on this or cause a situation not conducive to good education. It is of equal concern that the school achieves an atmosphere of order, self-discipline, safety and mutual respect. All school rules are in effect at all school functions, both regular and extra-curricular. Disciplinary action may consist of detention, suspension, leave of absence, expulsion, or after school obligations to the classroom teacher. The Hull Public School System has adopted a policy and procedures consistent with the state law governing the use of physical restraint in public schools. A full copy of this policy is available in the Principal's Office.

Five levels of disciplinary violations, along with the consequences for breaking school rules, have been established. It should be noted that the listing of these violations does not anticipate every eventuality that would require a written policy.

Where such policies do not exist, the principal will formulate and recommend them to the superintendent and the school committee, and they will be considered in effect until modified or rejected by the school committee. Decisions by administration may be subject to appeal. It should be noted that discipline will be progressive in nature and a copy of all referrals will be mailed home.

#### Level 1 (Classroom)

Misconduct in or out of class; tardy to class; pass violation.

- Discipline will range from teacher detention(s) to administrative detention.

#### Level 2

Failure to be in assigned area; leaving assigned area without permission; cutting class; excessive school tardiness; failure to attend assigned teacher detention; referral to an administrator for disruptive or inappropriate behavior in class or out of class; violation of the dress code and/or electronic devices policy; repeat level one violations.

- Discipline will range from administrative detention(s) to suspension(s).

#### Level 3

Leaving school grounds without permission; truancy; accumulation of minor infractions; insubordination; forgery of school-related documents; plagiarism/cheating; lying to a teacher/administrator; disrupting the educational process resulting in removal; gambling; failure to attend administrative detention; possession or use of non-drug related contraband; vulgar, profanity, or obscene language or gesture; use or possession of tobacco products; repeat level two violations.

- Discipline will range from one to five days of suspension.

#### Level 4

Disrespect to persons of authority by word or action; fighting; bullying; intimidation; inappropriate use of technology; threatening behavior; vandalism / graffiti; theft of school or personal property; extortion; non-conformity to school rules; repeat level three violations.

- Discipline will range from two to ten days of suspension
- Possible exclusion for more than 10 days up to 180 days
- Law enforcement officials may be notified

#### Level 5

Hazing; possession, distribution, or use of alcohol or a controlled substance, weapons, replica weapons, incendiary devices, or explosives; under the influence of alcohol or a controlled substance; possession of drug paraphernalia; pulling false fire alarms; tampering with fire extinguishers; arson; bomb threats; sexual/religious/ethnic/racial harassment; assault on another student; assault on school personnel; threats against a staff member; threats to public safety; any other illegal acts; repeat level four violations.

- Suspension for up to 10 days
- Possible exclusion for more than 10 days up to 180 days
- Possible expulsion for more than 180 days to an indefinite period
- Law enforcement officials may be notified
- Possible court action

### **VANDALISM AND RESTITUTION**

Students who vandalize the school will be required to pay restitution. Those that fail to make restitution will be referred to local law enforcement. Any student that causes more than one hundred dollars in damage will automatically be referred to local law enforcement official in addition to providing restitution. Restitution must be made prior to graduation or participation in the graduation ceremony will be denied.

### **DETENTION**

Minor violations may result in detention being assigned by teachers or administrators. Students are reminded that detention sessions are an obligation that must be met when assigned and that detention takes precedence over work schedules or extra curricular activities. Students who fail to serve assigned detentions will be subject to further disciplinary action.

## **BUY BACK – SATURDAY SCHOOL**

Saturday School holds students accountable for infractions that could otherwise result in a suspension from school. It is the discretion of school administration to determine all Saturday School participants. Students who are given a “buy-back” opportunity by the principal or his designee will be given a specific Saturday School date on which to serve.

The following rules apply to any student in Saturday School attendance:

1. Saturday School runs from 8:00am-12:00pm. Students must arrive at the Memorial School before 8:00am. No student will be admitted after that time.
2. Students must arrive with sufficient school related materials for four hours’ worth of work.
3. Students are not permitted to talk, sleep, read non-school related materials, use headphones or cell phones, nor are they allowed to eat or drink, except during a break.
4. Students may not leave the room or building, go to the cars, or use a phone without permission.
5. Any student who, in the judgment of the Supervisors is behaving inappropriately or is not meeting the above standards, will not receive credit for the morning and may be asked to leave.
6. Students who are late for or skip an assigned Saturday School, are asked to leave, or does not meet the above expectations will have to repeat Saturday School and will be assigned an additional suspension.

## **SUSPENSION**

Suspension from school involves the temporary denial of a student’s privilege to attend school and its activities. The suspension may be Saturday school, in-school, or out-of-school at the discretion of the school administrator. When assigned in-school suspension, students are required to attend school but are isolated from their regular classes. Students assigned to out of school suspension are not allowed on school grounds or in the school building unless prior administrative approval has been obtained. A suspended student may not attend any extra-curricular activities including sports or school-sponsored functions for the duration of his/her suspension. Students may make up all work missed during the suspension period. Suspensions may require a meeting with the parent or guardian for readmission to school.

## **EXPULSION POLICY**

To insure that the behavior of an individual cannot violate the rights of other members of the school community, the Hull School Committee endorses the use of expulsion under the following circumstances:

- Any student who is found on school premises or at school-sponsored or school-related events, including athletic games, in possession of a dangerous weapon, including but not limited to a gun or a knife; or a controlled substance, including, but not limited to, marijuana, cocaine, and heroin, may be subject to expulsion from the school or school district by the principal.
- Any student who assaults a principal, assistant principal, teacher, teacher’s aide, or other educational staff on school premises or at school sponsored or school-related events, including athletic games, may be subject to expulsion from the school or school district by the principal.
- Any student convicted of a felony or upon adjudication or admission in court of guilt with respect to said felony or felony delinquency may be subject to expulsion from school or the school district by the principal.

In addition:

- On the fourth incident of suspension during the school year, the principal may conduct an expulsion hearing at which time he/she may expel the student or exclude him/her for the remainder of the school year.
- On the sixth incident of suspension during the school year, the principal will conduct an expulsion hearing at which time he/she may expel the student or exclude him/her for the remainder of the school year.
- When in the judgment of the principal, the behavior of the student warrants expulsion, a similar recommendation may be made. Expulsion proceedings will be in compliance with the school policy and the statutes of the laws of the Commonwealth of Massachusetts for protecting a student’s due process rights.

### *Regulations Regarding Expulsion*

Any student who is charged with a violation of the expulsion policy shall be notified in writing of an opportunity for a hearing; providing, that the student may have representation, along with the opportunity to present evidence and witnesses at said hearing before the principal. After said hearing, a principal may, at his discretion, decide to exclude rather than expel a student who has been determined by the principal to have violated the policy.

Any student who has been expelled from the school district pursuant to these provisions shall have the right to appeal to the superintendent. The expelled student shall have ten (10) days from the date of the expulsion in which to notify the

superintendent of this appeal. The student has the right to counsel at a hearing before the superintendent. The subject matter of the appeal shall be limited solely to a factual determination of whether the student has violated any provisions of this section.

When a student is expelled under the provisions of this section and applies for admission to another school for the acceptance, the superintendent of the sending school shall notify the superintendent of the receiving school of the reason for the pupil's expulsion.

### **DUE PROCESS**

Court rulings have defined certain student rights with regard to suspension from school. Prior to being suspended for 10 school days or less, a student will be told the nature of the charges, given an opportunity to respond, and if he or she denies the charges, given an explanation of the evidence supporting the charges during an informal meeting with a school administrator. If emergency circumstances exist, a student may be suspended immediately. In such cases, the student will be given notice of the charges against him or her, an explanation of the evidence, and an opportunity to present his or her side of the story as soon after the suspension as possible.

### **APPEAL PROCESS**

Disciplinary action may be appealed to the principal. These appeals must be submitted in writing and must be made within 24 hours of notification of the disciplinary consequence. The appeal letter should summarize the incident being appealed, explicitly present the grounds for the appeal, as well as the desired outcome of the appeal.

### **DISCIPLINE OF STUDENTS WITH DISABILITIES**

All students are expected to meet the requirements for behavior as set forth in this handbook. Regulations based on federal law, 20 U.S.C. § 1415k and federal regulations, 34 CFR §§ 300.519 - 300.529, require that additional provisions be made for students who have been found by an evaluation team to have a disability and whose support plan is described in an Individualized Educational Program (IEP). Students that are in the process of being tested, or are awaiting testing, are afforded all the provisions of a student with an IEP until eligibility is determined. The following additional requirements apply to the discipline of students with disabilities:

- In some cases, the IEP for a student with disabilities might indicate whether the student can be expected to meet the regular discipline code or if the student's handicapping condition requires a modification. Any modification will be described in the IEP.
- When necessary the principal or designee will notify the Special Education Office of the suspendable offense of a student with a disability and a record will be kept of such notices.
- Pending the approval of the amended IEP and alternative plan by the parent/guardian(s), the student remains in the last agreed upon placement, unless a court order has been obtained which allows the school district to change the student's placement.
- When it is shown that the suspension(s) of a student with disabilities will accumulate to ten (10) days in a school year, a manifestation determination will be held to determine the appropriateness of the student's placement or program. The team will make a finding as to the relationship between the student's misconduct and his/her handicapping condition. Regardless of manifestation, school officials may remove a special education student for 45 school days for the following:
  1. carries or possesses a weapon at school, on school premises or at school functions.
  2. knowingly possesses, uses, sells, or solicits an illegal or controlled substance at school, on school premises or at school functions.
  3. if the student has inflicted serious bodily injury while at school, on school premises or at school functions.

### **DISCIPLINE OF STUDENTS ON 504 PLANS**

Students on 504 plans are, generally speaking, regarded as regular education students, subject to all school rules, including disciplinary rules. The following additional requirements apply to the discipline of students on 504 plans:

- If a student on a 504 plan is being considered for a suspension longer than ten school days, the 504 TEAM must convene to conduct a manifestation determination.
- In some instances, additional evaluations may be required before a determination is made as to whether the student's misconduct is related to his or her disability.

## **DRESS AND APPEARANCE**

In order to maintain a positive learning environment, it is important that all members of the Hull High School community exhibit appropriate dress at all times. Appropriate dress is defined as clothing that is acceptable for the business environment [and subscribes to the five guiding principles of dress: neatness, suitability, moderation, cleanliness and safety](#). All students must abide by the following standards:

1. Low cut tops in front or back are not appropriate. Shirts, blouses, dresses, and trousers must be cut conservatively and cover the abdomen and undergarments. Undergarments must not be visible. "Spaghetti straps" or their equivalent are not permitted.
2. Skirts, dresses and shorts must be an appropriate and modest length (fingertip rule).
3. Clothing that displays or promotes by picture or word illegal activities such as the use of drugs, alcohol or tobacco; are sexually explicit, suggestive, or otherwise vulgar in nature; acts of violence; material offensive in a racial, religious or ethnic manner; related to gang affiliation [are inappropriate](#).
4. Students wearing heavy gauge chains or studs will be asked to remove these articles.
5. Hats, hoods, bandanas, and sweatbands are not to be worn in the building between the hours of 7:25 a.m. and 1:50 p.m. Students possessing hats during the day will have those hats confiscated. Hats, outdoor jackets, and coats must be kept in the student's locker. Students involved in the Freshman Extension Program may not wear the above-mentioned items until released from the program at 3:15 p.m.

The school administration and teachers reserve the right to determine whether the student's attire is within the policy standards. Any student not attired in accordance with the policy shall be given the opportunity to correct the violation and/or lent appropriate clothing. Students in violation of the dress code will be subject to disciplinary action and parent notification.

## **ELECTRONIC DEVICES**

Any electronic devices including but not limited to cell phones; beepers/pagers, radios, tape recorders, CD or MP3 players are prohibited between the hours of 7:25 a.m. and 1:50 p.m. Failure to comply will result in confiscation and disciplinary action. Students involved in the Freshman Extension Program may not use the above-mentioned items until released from the program at 3:15 p.m.

## **CORRIDOR PASSES**

Students are not allowed to leave class or assigned areas without a corridor pass issued by a teacher in charge. Any student without an authorized pass will be subject to disciplinary action. Students will sign a logbook when entering or leaving a classroom. If a teacher in a previous class detains a student, that teacher must give the student a pass to present to the teacher to whom he/she is to report.

## **OFFICE TELEPHONE USE**

Use of the office telephone is for emergency use only at the discretion of the office staff.

## **CHEMICAL HEALTH**

In accordance with Massachusetts General Laws 71 as amended by the Education Reform Act of 1993, during the school year, a student shall not, regardless of the quantity, use or consume, possess, buy/sell or give away any beverage containing alcohol, any tobacco product, or any controlled substance. The use of any tobacco product, controlled substance or alcohol within school, school facilities, school grounds, or on school buses is prohibited and students found in violation of this policy will be subject to disciplinary action. Students found smoking or in possession of lighted smoking materials will also be assigned to one session of the school-sponsored Tobacco Awareness Program whenever possible.

## **SEARCH AND SEIZURE**

The school administration retains control over lockers loaned to students, and regulates admission and parking of automobiles on school grounds. The administration therefore has the right and duty to inspect and search students' lockers

as well as student and non-student automobiles, if the administration reasonably suspects, upon information received from law enforcement officials or other sources, that drugs, weapons, dangerous illegal or prohibited matter, or goods stolen from school or from members of the staff or student body, are likely to be found therein. The administration also has the right and duty to search a student's person or belongings if there is a high degree of suspicion that drugs, weapons, dangerous illegal or prohibited matter, or such stolen goods, are likely to be found on the student's person or belongings, in exercise of the school's duty to enforce school discipline and to protect the health and safety of the student and/or student body. The items of such search may be turned over to law enforcement officials for inspection or examination and may be the subject of criminal or juvenile court prosecution, or of school disciplinary proceedings.

### **BREATHALIZER TESTING**

Students exhibiting signs of having consumed alcohol including, but not limited to glassy eyes, slurred speech, unsteadiness on the feet or emission of an alcoholic odor upon arrival at, or participation in, a school-sponsored activity may be requested to take a breathalyzer test administered by a school administrator. If test results are negative, no action shall be taken. If a student tests positive for alcohol he or she will receive one additional opportunity to take the test. Students who test positive for alcohol (a .02 reading on the breathalyzer test) or students who refuse to take a breathalyzer test upon reasonable suspicion to suspect they have consumed alcohol, will be subject to all school rules relating to the use and/or possession of alcohol.

## **SCHOOL SERVICES**

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### **PUPIL SERVICES**

#### **School Psychologist**

The school psychologist assists students, parents and school personnel through assessment, counseling and consultation services. Students with suspected disabilities that are struggling academically or emotionally are referred to the school psychologist for assessment in the areas of general intelligence, memory, attention, executive functioning and/or emotional disturbance. Functional behavioral assessments are also conducted with the development of behavioral intervention plans. The coordination of all Initial requests for evaluations as well as re-evaluations for students currently receiving special education services are managed by the school psychologist. The school psychologist chairs all Initial, Re-evaluation and Manifestation meetings and in conjunction with Team members, reports on assessments, address parent concerns, determine eligibility for special education, establish goals and accommodations and allocate necessary school funds for programming. Crisis counseling as well as consultation with teachers, counselors and administrators are also roles of the school psychologist.

#### **School Social Worker / 504 Coordinator**

The School Social Worker is available to assist students with direct counseling needs and referrals to community resources. The School Social Worker maintains communication with parents, teachers, mental health providers, and other support people in students' lives as appropriate. Students can refer themselves to the School Social Worker for assistance with personal issues that are affecting their success at school; referrals also come from parents, teachers, administrators, the Student Assistance Team, or the Special Education Team. The School Social Worker also assists in identifying students who qualify for 504 disability services, facilitates 504 meetings and develops the necessary accommodation plans.

#### **Guidance Counselors**

The primary function of the Guidance Department at Hull High School is to assist students in making decisions that affect their education and to implement programs and processes which will aid them in reaching their full academic potential. It is our goal to provide students at all levels with appropriate academic counseling, to supply them with the college and career information necessary for effective decision making, and to provide personal counseling as it relates to academic performance. Services include academic counseling, career counseling, college advising and personal counseling. When appropriate, Guidance Counselors will refer students to the School Social Worker for more in-depth personal counseling.

As part of guidance, course selection is the most utilized service. Thoughtful, well-planned course selection is an important indicator of responsible adult behavior and rarely, if ever, requires changes. All course changes require the approval of administration, guidance staff and parents, when required by administration.

## **HEALTH SERVICES**

### ***School Nurses***

The school nurses collaborate with other members of the educational team and parents/guardians to support the academic success of students. School nurses seek to prevent or identify student health-related problems and intervene to modify or remedy these problems. The school nurse is on duty from 7:15 am to 2:15 daily and can be contacted by calling 781-925-3000 ext. 1102.

### ***Confidential Health Information/Medical Concerns/Special Health Care Needs***

Please contact the school nurse if your child is under the care of a physician or if there have been any changes in his/her health status. Information is shared with faculty and staff only when appropriate to maintain the health and safety of your child.

Parents/guardians of students with a medical concern (asthma, diabetes, seizures, life threatening allergies or any other medical condition) should contact the school nurse to develop an individualized health care plan.

Students with an acute injury (fracture, sprain) that requires the use of crutches, wheelchair etc. must be seen by the school nurse before returning to school. A written note from the health care provider regarding the injury is required. The school nurse will work with parents/guardians to develop appropriate accommodations so that the student can attend school.

### ***Health Screenings***

Vision, hearing and postural screenings are mandated by the Massachusetts Department of Public Health and are conducted as follows:

Vision and Hearing Screenings: Kindergarten through 12<sup>th</sup> grade  
Postural Screenings: Grades 5 – 9  
Height and Weight: Kindergarten through 12<sup>th</sup> grade  
Blood Pressure: Grades 9 - 12

Parents/guardians are notified if their child does not meet the minimal screening standards. School nurses will work with families to obtain appropriate follow up services as needed.

### ***Medication Policy***

**Prescription Medication:** Students requiring prescription medication, including inhalers, during the school day must have signed forms from a health care provider and the parent on file in the health office before medications can be administered. Medication must be delivered to the school in a pharmacy or manufacturer labeled container by the parent/guardian or responsible adult.

Medications should be administered before and after school whenever possible. All medication must be taken in the Health Office except for inhalers, which may be carried by the student with parental/guardian and physician authorization.

**Non-Prescription Medication:** Acetaminophen (Tylenol) and other common over the counter medications may be administered with written parental/guardian permission. All other non-prescription medications require an order from a health care provider.

### ***Physical Exams***

According to the Massachusetts General Laws students in grades 3, 7, and 10 are required to have an updated physical exam completed. The school physician will offer these at each school once during the spring. Students participating in the high school athletic program are required to have a physical exam done annually. The school physician will have a sports physical clinic at the high school during the summer. Permission slips are sent out to all students in June.

### ***Immunizations***

Massachusetts State Law requires students to be sufficiently immunized. Students are required to provide documentation of current immunizations consistent with the Massachusetts Department of Public Health requirements. In conjunction with the Town of Hull, Board of Health, various vaccinations are offered during the school year.

### ***Emergency Cards***

The school will provide a student emergency card to be filled out by a parent/guardian for the nurse and must include all persons to whom the student may be released. Parents must complete the emergency data card prior to registering their child for school and at the beginning of every year. The emergency contact person should be someone who lives in or near Hull, and is likely to be available between 7:30 am and 3:00 pm.

## **LIBRARY MEDIA CENTER**

It is the goal of the library media center to function as an integral part of the teaching and learning process to achieve the standard based outcomes of the Massachusetts Curriculum Frameworks. We provide books, periodicals, and newspapers to assist students and staff with research assignments and to promote literacy and recreational reading. The Winnebago Library automated library system allows students and teachers to search our collection. Instruction is also given for searching the Old Colony Network (OCLN) and the State Databases. We have a subscription to the MASSCat network and have interlibrary loan deliveries to Hull High School. Class orientations are given every September and teachers are encouraged to sign up for class visits. It is where students learn to find, analyze, evaluate, interpret and communicate information and ideas – skills they will need as adults to live and work in an information-based society. The Library Program is evaluated by the MSLA School Model Library Rubrics found at <http://maschoolibraries.org/dmdocuments/rubric.pdf>

## **TECHNOLOGY**

A variety of educational technologies are available for student and faculty use, and all students and faculty are encouraged to avail themselves of these enriching opportunities. Two computer networks consisting of over one hundred personal computers are distributed throughout the building. All classrooms are wired to receive cable television signals and an in-house broadcast system. Television production and editing equipment make student productions of original television programming possible. It is also feasible for these programs to be broadcast from Hull High School throughout the town on the community television channel. Additionally, there are four state-of-the-art computer labs including a CAD lab for the ITE program.

## **CAFETERIA**

The Hull High School cafeteria is a full-service establishment. Breakfast is available from 7:00 to 7:20 am daily and serves such items as fresh baked muffins, cereal, doughnuts, juice, and milk. For lunch, our cafeteria offers a full package of hot and cold entrée choices as well as an a la carte program from which students may choose a variety of sandwiches, salads, assorted milks, juices, snacks and meal accompaniments. Students who, by their behavior, indicate that they cannot act in a responsible manner in the cafeteria may lose the privilege of eating in the cafeteria and be subject to disciplinary action. Students who throw food or beverages or tamper with others' food or beverages will be subject to suspension.

## **FOOD AND BEVERAGES**

Food and beverages may not be consumed in any area of the school but the cafeteria. Students who bring in beverages to drink with their lunches may only bring them in sealed containers. These containers must be kept in the students' locker until it is their lunchtime. Students may not bring in or consume food and drink items in the classrooms. The only exception to this policy is bottled water. Students may possess water in all classrooms other than computer labs, provided that the contained is clear. Teachers may also choose to impose a stricter policy in their individual classroom to address concerns regarding safety (ex. Science Labs) or classroom management issues.

## **SCHOOL PROPERTY**

A responsible citizen will assume the care and maintenance of any items on loan from the school. All lost items should be paid for prior to the close of the school year. This obligation needs to be met prior to issuance of report cards or preparation of transcripts. Lockers and locks are property of the school. They are furnished on loan to the student. In order to protect the general welfare of all students, the administration reserves the right to open lockers for reasonable cause.

## **LOCKERS**

A corridor locker and gym locker are provided each student for security of personal belongings. Students should keep locker combinations private and make sure that locks are properly secured. Students are encouraged to keep their lockers neat and clean. Decorations must be removed before the end of the school year. Students should not bring valuables or large sums of money to school. The school is not responsible for lost or stolen articles. Lockers are the property of the school and are subject to administrative inspection at any time.

## **SCHOOL STORE**

The students involved in the marketing program operate the school store. Items such as school supplies, sweatshirts, jackets, and small gifts are available for purchase at the store. Consumables purchased from the school store may *only be eaten in the cafeteria*. The store is open at 7:00 a.m. and at various times throughout the regular school day.

## **BUS TRANSPORTATION**

Good bus behavior enhances the health, welfare and safety of all passengers. Any negative action or disregard for rules and regulations, which could distract the driver, endangers the lives of all concerned. All safety rules must be observed. State law requires that smoking be prohibited on all school buses.

## **STUDENT PARKING PRIVILEGES**

Students who drive to and from school are required to register their car with the administrative office. Students are prohibited from parking to the right and left of the pump house. Students are not allowed to go to the parking lot during the school day without permission from the administration. Standard rules for auto safety will be enforced; violations will result in revocation of parking privileges or citation by police. Parking privileges may also be revoked as a result of disciplinary action. Vehicles illegally parked or not registered with the school may be ticketed or towed.

## **VISITORS**

To ensure the safety of all persons in the school and maintain proper order, all visitors must sign in at the administrative office upon arrival, receive a visitor's pass, and sign out when departing. Visitors without scheduled appointments may not be admitted to the school or may be subject to trespassing laws.

## **STUDENT ACTIVITIES**

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### **ROWING**

Students ages 11-18 are welcome to participate in a co-ed after-school, open-water rowing program. Rowing two afternoons a week from the Windmill Point Boathouse, (across from Hull High School) students learn rowing techniques, explore Boston Harbor islands, and compete with teams from towns as far away as Brooklyn, NY to Brooklin, ME. Fall season runs September 20 through November 20. Fee for the fall season is \$120 for Lifesaving Museum members; \$160 for non-members. For more details contact the museum at 781-925-5433 or visit its web site: [lifesavingmuseum.org](http://lifesavingmuseum.org).

### **GAY-STRAIGHT ALLIANCE**

All students in grades nine through twelve have the opportunity to participate in an after school program that gives them a safe place to discuss their feelings and fears related to sexual orientation. The club will try to help reduce violence, harassment, and discrimination by educating the school and community about diversity in our community. The club meets once a week.

### **INTRAMURALS**

Students in grades nine through twelve may participate in structured tournament play through the intramural program. Table Tennis is offered during the winter season and Volleyball in the spring.

### **BAND**

Students in grades nine through twelve have the opportunity to begin or to continue their instrumental experience by participating in band. Rehearsals may be held after school hours. The students who participate will have the opportunity to perform in several concerts a year and in special activities including town-wide celebrations and providing the music for our own graduation ceremony. New students are always welcome to join and should speak with the music staff or the guidance department if they are interested.

## **CHORUS**

Open to all students in grades nine through twelve, chorus provides the students an opportunity to sing quality musical literature in multi-part harmony. Members of chorus will have the opportunity to perform at various seasonal concerts, the Festival of Fine Arts, Graduation, and other school events throughout the school year. Some rehearsal beyond the school day is required. Opportunities to audition for musical festivals will also be available.

## **DRAMATIC ARTS PROGRAM AND HULL MUSIC THEATRE**

Hull Music Theatre offers students in all grades to participate both on stage and backstage in at least one major musical production each year. Although auditions are necessary, everyone is given the chance to participate in a show if they meet rehearsal schedule requirements. In addition, Hull Music Theatre members design and work in the “Haunted School,” conduct the annual candy sale or other fundraisers, and are eligible to participate in a Broadway trip. Money from fundraisers may be used to defray production costs, purchase equipment for the stage, and offer scholarships for seniors. In addition, the Dramatic Arts program is open to all students at Hull High School.

## **FORENSICS TEAM**

The Hull High Forensics Team is an organization dedicated to the art of public speaking in such categories as dramatic interpretation, expository speeches, and modified debate. Students may participate in as many as ten to fifteen tournaments throughout the school year and can earn the opportunity to compete at the national level. Each year, the team travels to regional tournaments in Philadelphia and New York City. The team also hosts a Massachusetts Forensic League sponsored tournament each year.

Forensics Team members will be awarded a letter in forensics based on the following criteria: (1) Students must be academically eligible to participate for the entire school year; (2) Students must earn 75 NFL points and attend all tournaments designated “full team tournaments.” Students may also earn a letter if they qualify for national tournament participation or for a final round at the Massachusetts Forensic League State Finals.

Forensics Team members will be awarded a jacket in forensics based on the following criteria: (1) Students must be academically eligible to participate for the entire school year; (2) Students must earn 150 NFL points and participate in all tournaments designated as “full team tournaments.” Students may also earn a jacket if they qualify for national tournament participation for two years or for a final round at the Massachusetts Forensic League State Finals for two years.

## **PROJECT HUMANITARIAN INVOLVEMENT (PHI)**

This organization is dedicated to the principle of helping others; those less fortunate than themselves. This past year PHI raised money for college student’s tuition in Zimbabwe. They quickly reached their goal and became aware of a humanitarian crisis in Sudan. After educating fellow students, they sent many letters to the president asking for his attention to this issue. Some of them even journeyed to Washington, D.C. to rally for support of this cause. This is a student driven organization whose commitment and enthusiasm has spread and this small group has quickly grown to about 35 students comprising all grades of our school. This year they successfully journeyed to an earthquake ravaged area in the Central American country of El Salvador and built houses with Habitat for Humanity. The students learned powerful lessons about themselves and the impact they can have on their world. They hope to make this mission an annual event.

## **DISTRIBUTIVE EDUCATION CLUB OF AMERICA (DECA)**

The D.E.C.A. Club is a student organization that is open to membership by any student who is involved in Marketing, Marketplace, or Small Business Management programs. These students are eligible to compete at District, State, and National conferences with members of other D.E.C.A. chapters from all over the United States. The Hull Chapter has been very successful in competitions held over the years.

## **NEWSPAPER “PIRATE EYE”**

The *Pirate Eye* is the school newspaper that is open to membership by any student who is involved in the WAVE program. However, any student can submit articles for consideration. The *Pirate Eye* covers extra-curricular activities, sports, school-wide issues and community issues and is published four times per year.

## **YEARBOOK “THE LOG”**

*The Log*, our high school yearbook, is distributed in June of each year, providing seniors and others with a lasting remembrance of their high school years. The yearbook includes pictorial and printed reminders of all their activities – extra curricular, athletic, and academic. Although the editors are primarily upperclassmen, students in grades nine through eleven may volunteer to work on the yearbook. Participating in the yearbook endeavor offers students, whether their interests are literary or business, an unusual opportunity to display their skills and abilities in writing, art, and design. The expertise they develop may provide positive background for their future career choices. Being on the staff of *The Log* is both a challenging and rewarding experience, since this book of memories lasts a lifetime.

## **SENIOR PRIVILEGES**

1. **FINAL EXAM EXEMPTION:** Seniors may be exempted from their final exam in any given course by earning an A- or better at the time of the exam.
2. **PARKING:** Seniors only, will be awarded parking in the Hull High School parking lot on a first come first serve basis during the first week of school. At the end of the first week of school, parking spaces that are still available may be awarded to members of the junior class.
3. **COURTYARD USE:** Seniors in good standing may be allowed to use the north side of the courtyard for lunch. The high school administration will determine the days during which the courtyard will be open to seniors. Use is contingent on weather, school activities, the cleanliness of the courtyard, and overall class behavior. Use of the courtyard may be rescinded by the high school administration at any time.
4. **CLASS TRIP:** The Senior Class Trip is a privilege extended by the school committee to the senior class. The trip should reflect the educational objectives of the Hull Public Schools and must meet with the approval of the school committee. (Students who have already paid for the senior trip, and lose their senior privileges prior to leaving for the trip, will be reimbursed the amount paid minus nonrefundable fees and expenses.)

In order to be eligible for senior privileges, a senior must meet the following standards:

- Discipline – students that receive a suspension will forfeit their senior privileges for the remainder of the school year.
- Grades – students must be academically eligible in order to utilize their senior privileges.
- Attendance – if a student accumulates more than five absences or tardies during a semester they forfeit their ability to make use of senior privileges. (Students that receive an unexcused absence on the Monday following the Senior Trip may not be allowed to participate in graduation.)
- Dues and Fees – all dues and fees must be paid in full. This includes book fines and restitution, as well as class dues.

## **STUDENTS AGAINST DESTRUCTIVE DECISIONS (SADD)**

S.A.D.D. helps students become aware of the problems created by destructive decisions and illegal drinking and driving. S.A.D.D. members become involved in small group presentations for younger students, whole school activities, fundraisers, and community awareness. S.A.D.D. is open to all academically eligible students.

## **COMMUNITY SERVICE**

Our mission in Hull is to provide an educational program of the highest quality that will prepare each student to develop as an individual and become a socially responsible, productive member of society. In so doing, the students will gain a respect for and feel a shared ownership with the community of Hull. Community service projects provide students with the opportunity to engage in a variety of enriching, useful, and practical experiences that will service the school and the community. Through community service, a student can learn new skills, assume responsibilities, become aware of the needs of others, gain a deeper appreciation of themselves and their potential and learn the importance of service and giving.

## **DANCES AND SOCIAL EVENTS (INCLUDING THE PROM)**

- Throughout the year there may be a number of dances or social events. These are not fundraisers but rather social activities designed specifically for the students of Hull High School.

- Dances and social events (except the prom) are open to Hull High School students only. At his discretion, the principal may deny attendance at Hull High School dances or social events to individuals not enrolled at Hull High School. Exceptions to this rule will require prior written permission from the Hull High School Administration. Persons not enrolled in a high school at the time of the dance will not be permitted to attend school dances or social events unless they were a member of the graduating class from Hull High School the previous year.
- The Senior Prom is open to Hull High School students only. At their discretion, the administration may deny attendance to individuals not enrolled at Hull High School. Exceptions to this rule will require prior written permission from the Hull High School Administration as well as an interview with the principal. No individual age 21 or over will be allowed admittance to the prom.
- No students will be allowed into any dance or social event more than one hour after the dance or social event begins.
- No students may leave the dance or social event and return.
- No sexually suggestive dancing.
- No dangerous behavior to one's self or others.
- Absolutely no violations of the Drug and Alcohol Policy.
- So that these activities provide the most enjoyment for our students, teachers and chaperones will be present and required to exercise the above rules.

### **FUNDRAISING**

In general, the School Committee disapproves of fund-raising in the community by students for school activities. Especially discouraged is the sale of goods produced by companies for profit, such as magazines, candy, and similar items. Exceptions to this policy will be:

- ❖ Sale of tickets to scheduled athletic events and school dramatic and musical performances.
- ❖ Sale of advertising space in school publications
- ❖ A fund-raising activity approved by the Superintendent
- ❖ Proposals to raise funds for charitable purposes or for benefit of the school or community provided the building Principal and Superintendent have individually approved such proposals.

**GENERAL INFORMATION**

<b><u>BELL SCHEDULE</u></b> <i>Standard Schedule</i>	
<b>Period One</b>	<b>7:25 – 8:13</b>
<b>Period Two</b>	<b>8:16 – 9:04</b>
<b>Period Three</b>	<b>9:07 – 9:55</b>
<b>Period Four</b>	<b>9:58 – 10:46</b>
<b>Period Five</b>	<b>10:49 – 12:08</b>
<i>Lunch One</i>	<i>10:49 – 11:13</i>
<i>Lunch Two</i>	<i>11:16 – 11:41</i>
<i>Lunch Three</i>	<i>11:44 – 12:08</i>
<b>Period Six</b>	<b>12:11 – 12:59</b>
<b>Period Seven</b>	<b>1:02 – 1:50</b>

<b><u>BELL SCHEDULE</u></b> <i>Early Release</i>	
<b>Period One</b>	<b>7:25 – 7:59</b>
<b>Period Two</b>	<b>8:02 – 8:34</b>
<b>Period Three</b>	<b>8:37 – 9:09</b>
<b>Period Four</b>	<b>9:12 – 9:44</b>
<b>Period Five</b>	<b>9:47 – 10:19</b>
<b>Period Six</b>	<b>10:22 – 10:54</b>
<b>Period Seven</b>	<b>10:57 – 11:30</b>

<b><u>BELL SCHEDULE</u></b> <i>Directed Study</i>	
<b>Directed Study</b>	<b>7:25 – 7:47</b>
<b>Period One</b>	<b>7:50 – 8:35</b>
<b>Period Two</b>	<b>8:38 – 9:23</b>
<b>Period Three</b>	<b>9:26 – 10:11</b>
<b>Period Four</b>	<b>10:14 – 10:59</b>
<b>Period Five</b>	<b>11:02 – 12:16</b>
<i>Lunch One</i>	<i>11:04 – 11:26</i>
<i>Lunch Two</i>	<i>11:29 – 11:51</i>
<i>Lunch Three</i>	<i>11:54 – 12:16</i>
<b>Period Six</b>	<b>12:19 – 1:03</b>
<b>Period Seven</b>	<b>1:06 – 1:50</b>

<b><u>BELL SCHEDULE</u></b> <i>Advisory Schedule</i>	
<b>Period One</b>	<b>7:25 – 8:09</b>
<b>Period Two</b>	<b>8:12 – 8:56</b>
<b>Period Three</b>	<b>8:59 – 9:43</b>
<b>Period Four</b>	<b>9:46 – 10:30</b>
<b>Advisory</b>	<b>10:33 – 11:01</b>
<b>Period Five</b>	<b>11:04 – 12:16</b>
<i>Lunch One</i>	<i>11:04 – 11:26</i>
<i>Lunch Two</i>	<i>11:29 – 11:51</i>
<i>Lunch Three</i>	<i>11:54 – 12:16</i>
<b>Period Six</b>	<b>12:19 – 1:03</b>
<b>Period Seven</b>	<b>1:06 – 1:50</b>

<b><u>BELL SCHEDULE</u></b> <i>One-Hour Delay</i>	
<b>Period One</b>	<b>8:24 – 9:04</b>
<b>Period Two</b>	<b>9:07 – 9:47</b>
<b>Period Three</b>	<b>9:50 – 10:30</b>
<b>Period Four</b>	<b>10:33 – 11:13</b>
<b>Period Five</b>	<b>11:16 – 12:34</b>
<i>Lunch One</i>	<i>11:16 – 11:40</i>
<i>Lunch Two</i>	<i>11:43 – 12:07</i>
<i>Lunch Three</i>	<i>12:10 – 12:34</i>
<b>Period Six</b>	<b>12:37 – 1:07</b>
<b>Period Seven</b>	<b>1:10 – 1:50</b>

<b><u>BELL SCHEDULE</u></b> <i>Two-Hour Delay</i>	
<b>Period One</b>	<b>9:23 – 9:55</b>
<b>Period Two</b>	<b>9:58 – 10:30</b>
<b>Period Three</b>	<b>10:33 – 11:05</b>
<b>Period Four</b>	<b>11:08 – 11:40</b>
<b>Period Five</b>	<b>11:43 – 12:40</b>
<i>Lunch One</i>	<i>11:43 – 12:00</i>
<i>Lunch Two</i>	<i>12:03 – 12:20</i>
<i>Lunch Three</i>	<i>12:22 – 12:40</i>
<b>Period Six</b>	<b>12:43 – 1:15</b>
<b>Period Seven</b>	<b>1:18 – 1:50</b>

## **FIRE DRILLS & BUILDING EVACUATIONS**

The building must be vacated each time the fire alarm is sounded. Directions for exiting the building are posted in each classroom and are explained by the teacher of each class. The following rules must be observed: (1) Students must, as a class, move quickly and quietly to a predetermined area outside the building; (2) Students must adhere to any directions given by the teacher and stay with their class; (3) No students may reenter the building until the all-clear signal is given; (4) Students will return directly to class after the drill is over unless otherwise directed.

## **LOCKDOWNS**

In the event that an emergency or dangerous situation prevents the safe evacuation of the school and requires steps to isolate students and staff from danger, the school will initiate its lock down procedure. Parents and students should be aware that the high school will periodically conduct lock down drills to evaluate the faculties' ability to respond to an emergency situation. In the event of a lock down students should follow the direction of the nearest faculty member and remain as calm and quiet as possible. Students in the hallway should enter the nearest classroom. Fire alarms will be ignored during a lock down. Students and faculty should not leave a secure area until they receive further instructions by the high school administration or an "ALL CLEAR" announcement is made.

## **SCHOOL CANCELLATIONS**

School cancellations will be announced by telephone from the Office of the Superintendent of Schools. Radio and television announcements will be on stations WJDA, WHDH, WBZ, WEEI, & WCVB-TV (Channel 5) beginning at 6:00 a.m. There may be occasions for which there will be a "Delayed School Opening". These delays will also be announced on the above radio stations and on the telephone.

## **RELIGIOUS HOLIDAYS**

The Hull Public School System is committed to a policy of educating children by helping them develop an awareness and appreciation for the religious convictions of all people in our diverse society. It is essential that staff, students, parents, and citizens respect the right of each individual to practice his/her respective religion without fear of embarrassment, harm or inconvenience. In demonstrating belief in this principle, the Hull Public School System shall utilize every opportunity to develop religious harmony within the school and community by adjusting instruction and extracurricular activities.

## **ATHLETICS**

The Hull High School Athletic Program presents interscholastic activities by season. For athletic department objectives, rules and guidelines please refer to the Athletic Code in the regulations section of this handbook. Copies are also available from the Athletic Director.

Fall:	Cheerleading (varsity only) Cross Country (varsity only) Field Hockey (varsity, junior varsity) Football (varsity, sub-varsity) Soccer - boys (varsity only) Soccer - girls (varsity, junior varsity)
Winter:	Basketball - boys (varsity, junior varsity) Basketball - girls (varsity, junior varsity) Cheerleading - Basketball (varsity only) Cheerleading - Hockey (varsity only) Hockey (varsity) Wrestling (varsity)
Spring:	Baseball (varsity, junior varsity) Softball (varsity, junior varsity) Track - (varsity only) Lacrosse (Varsity)

## *INTERNET ACCEPTABLE USE POLICY*

In order for a student/faculty/staff to use the Hull Public Schools Internet Connection, the party must read these guidelines and sign the Acceptable Use Contract. The contract must also be signed by a parent or guardian for anyone under eighteen (18) years of age.

### **Guidelines for Use of the Hull Public School Internet Connection**

The Internet is a vast global network, linking computers at universities, schools, research facilities, and commercial sites. By way of the Internet, one can communicate with people from all over the world through various means including discussion forums and electronic mail (e-mail). In addition, files, many of which have educational value, are available for downloading. Because of its enormous size, the Internet's potential is boundless. It is possible to speak electronically with people from all walks of life. However, with such great potential for education comes the potential for abuse, as well. It is the purpose of these guidelines, as well as the contract for Internet use, to make sure that all who use the Internet, both students and faculty, use this valuable resource in an appropriate manner.

Use of the Hull Public Schools networks is a privilege, not a right, which may be revoked at any time for abusive conduct. Such conduct would include, but is not limited to, placing unlawful and/or inappropriate information on a computer system, the use of abusive or otherwise objectionable language in either public or private messages, the sending of messages or files that are likely to result in the loss of recipient's work or systems, the sending of "chain letter", or "broadcast" messages to lists or individuals, any other types of use which would cause congestion of the networks or otherwise interfere with the work of others, as well as the use of the Internet in a manner which would violate the copyright and/or trademark laws of the United States. In addition, the Hull Public Schools takes no responsibility for any information or materials that are transferred through the Internet.

Because of the size of the Internet, many kinds of materials eventually find their way onto the system. Should a user happen to find material which may be deemed inappropriate while using his or her Hull Public Schools' Internet account, he or she shall refrain from downloading this material, and shall not identify or share the location of this material. Be aware that the transfer of certain kinds of material is illegal, and punishable by fine or jail sentence.

The primary purpose of the Internet connection is educational. It is essential that everyone who uses this connection understand that purpose. Therefore, anyone using the Internet connection for non-educational purposes shall immediately log off should any significant system slow-down occur. No student shall use the Internet connection without the direct supervision of a qualified instructor. Failure to abide by these regulations shall result in suspension of their Hull Schools Internet account, pending administrative review.

The Hull Public Schools makes no guarantees, implied or otherwise, regarding the reliability of the data connection offered. Neither the Hull Public Schools nor the sponsor organizations shall be liable for any loss or corruption of data resulting from using the school Internet connection.

The Hull Public Schools reserves the right to examine all data stored in the machines involved in the Internet project to make sure that all users are in compliance with these regulations.

Network storage areas may be treated like school lockers. Network administrators may view files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on school department servers will always be private. Within reason, freedom of speech and access to information will be honored. During the school day, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

No user shall use this Internet link to perform any act that may be construed as illegal or unethical, including the use of the link to gain unauthorized access to other systems on this or any other network.

The Hull Public Schools condemns the illegal distribution of software, otherwise known as pirating. Any student caught transferring such files through the Internet, and any whose accounts are found to contain such illegal files, shall immediately have their accounts permanently revoked. In addition, all users should be aware that software piracy is a federal offense and is punishable by fine or imprisonment.

Also, all users should keep in mind that when they are using the Internet, they are entering a global community, and any actions taken by them will reflect upon the Hull Public Schools as a whole. As such, all users must behave in an ethical and legal manner.

In summary, all students, teachers and staff of the Hull Public Schools are prohibited from using the school department's Internet access for any personal use without permission (i.e., to send an e-mail and/or access an Internet site); using any profane, vulgar, threatening, libelous, or criminal language when using the Internet; accessing any prohibited sites on the Internet; overriding or encouraging students to override any firewalls established on the Internet access network; permitting another individual to use their password, dissemination of any passwords, codes, access telephone numbers, or account numbers and/or any other action whatsoever which would in any way subject the user and/or the Hull Public Schools to a possible criminal or civil action. The foregoing list is not all-inclusive and the Hull Public Schools reserves the right to notify a user of any other impermissible action regarding the use of the Internet.

### **NOTICE OF EQUAL OPPORTUNITY**

The Hull Public Schools reaffirms that they do not discriminate on the basis of race, color, religion, sex, national origin, age, disability or sexual orientation in admission to, access to treatment in or employment in its programs or activities. Consistent with M.G.L. Chapter 76, Section 5, the Hull School District also affirms the commitment to maintain a school and work environment free of harassment based on race, color, religion, sex, national origin, age disability or sexual orientation. Any harassment on the basis of sex, race, national origin, religion, age, disability or sexual orientation will not be tolerated and will be punishable to the full extent of the law.

If you should have a complaint or concern that there has been discrimination, you may also utilize the following procedure:

1. Report the violations to any staff member in the Hull Public Schools. He/she will notify a building Administrator. The building Administrator will meet with you and other persons who might have information about the issue promptly and will attempt to resolve the issue. Any additional investigation will be commenced by the school district investigators in each area, within a reasonable period of time. The building Administrator will issue his/her decision in writing to you within ten (10) days of the conclusion of the investigation.
2. If the complaint is not resolved, it can then be appealed to the district's Equal Opportunity, Title IX, Section 504, ADA Coordinator. This appeal must be in writing, describe the circumstances, and the relief you seek. This appeal should be taken within one week after receipt of the Administrator's decision.
3. The Equal Opportunity, Title IX, Section 504, ADA Coordinator will meet with you within a reasonable time. Following a review of the materials presented to the Administrator and any additional investigation that will be conducted promptly, the Coordinator will make a final determination on whether there has been a violation of the district's policy within ten (10) days after the conclusion of any additional investigation. If there has been a violation, the Coordinator will indicate the steps to be taken to correct it.

Inquiries concerning the application of nondiscrimination policies may also be referred to the Superintendent of Schools or the Regional Director, Office for Civil Rights, U.S. Department of Education, Room 222, Boston, MA 02109-4557.

### **NOTICE OF NON-DISCRIMINATION**

Hull High School admits the students of either sex and of any race, color, religion and ethnic origin to all the rights, privileges, programs, courses and activities generally accorded or made available to students at the school. Further, Hull High School does not discriminate on the basis of sex, sexual orientation, race, color, religion, national or ethnic origin or disability in the administration of its educational policies and programs.

Inquiries concerning the application of this policy prescribed by TITLE IX of the Education Amendments of 1972 and Chapter 622 of the Laws of the Commonwealth of Massachusetts may be directed to a building Administrator or the Superintendent of Schools.

Inquiries concerning the application of nondiscrimination policies may also be referred to:  
Regional Director, Office for Civil Rights, U.S. Department of Education, Room 222, Boston, MA 02109-4557.

### **HARASSMENT and BULLYING**

Hull High School views "harassment / bullying" as any abusive and illegal behavior that harms individuals and negatively impacts the school culture by creating an environment of fear, distrust, and intolerance. Because the Hull Public School

District is committed to providing an environment that promotes respect, dignity, and equality for all students, Hull High School will seek to create and preserve an educational environment free from unlawful harassment and discrimination on the basis of race, sex, religion, origin, sexual orientation or disability.

It is the policy of the Hull Public Schools to promote and maintain a working environment that is free from *all forms of harassment including sexual harassment*. Sexual harassment may include:

Coerced sexual relations  
Physical assault, including rape  
Inappropriate personal questions  
Sexual remarks about a person's clothes, body or sexual activity  
Suggestive remarks, verbal abuse  
Public display of sexually explicit, offensive or demeaning photographs  
Requiring a person to wear sexually revealing clothing  
Leering, ogling of a person's body  
Unnecessary touching in any form  
Subtle pressure for sexual activity  
Demanding sexual favors, accompanied by promises, hints or threats concerning one's opportunities.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is made a term or condition of employment;
2. Submission or rejection of such conduct is used as a basis for employment decisions or success as a student;
3. Such conduct unreasonably interferes with work performance, or creates an intimidating, hostile or offensive working or educational environment.

Grievance Officer:

The building Principal, Assistant Principal, and school psychologist act as grievance officers for the Hull High School. The grievance officers are responsible for processing all harassment / bullying complaints whose seriousness falls beyond the regular discipline code, by following the procedure outlined below. The grievance officers will be provided with training for handling harassment / bullying cases and each year will be responsible for informing all staff and students of their rights and responsibilities under this policy.

Procedure:

1. Any member of the school community who believes that he or she has been subjected to harassment will report the incident(s) to a building administrator. If normal disciplinary procedures are determined to be inadequate, the incident(s) will be referred to one of the grievance officers.
2. The grievance officer will attempt to resolve the problem through the following process:
  - a) The grievance officer will meet with the individual to obtain a clearer understanding of that individual's statement of facts. After meeting with the grievant, the grievant or grievance officer shall put the complaint of harassment / bullying in writing. In the event that the grievance officer puts the complaint in writing, the grievant will review the written grievance for its accuracy and sign it. In the event that the grievant does not feel comfortable making the grievance as outlined above, he or she is free to file the grievance with any other administrator. That administrator will then coordinate the processing of the grievance with the grievance officer.
  - b) The grievance officer will meet with the alleged harasser / bullier to obtain his or her response to the complaint.
  - c) The grievance officer may hold as many meetings with the parties as is necessary to gather facts.
  - d) The grievance officer will meet with other individuals who may have pertinent information.
  - e) The grievance officer will review any pertinent documents.
3. The investigation will be processed expeditiously with a completion time goal of two weeks. Upon completion of the investigation, the grievance officer shall prepare a report outlining the findings. If harassment / bullying is found to have occurred, the grievance officer will meet with the Superintendent of schools to plan appropriate disciplinary action.
4. The grievance officer will write a summary of the investigation and the disciplinary action decided upon by the Superintendent of Schools. Both the complainant and the harasser / bullier shall receive the summary. If a complaint is substantiated, the summary shall be placed in the file of the harasser. If the complaint is unsubstantiated, a summary shall be kept in the grievance officer's confidential files for one (1) year.

5. Grievants are not limited to a formal grievance procedure but may seek relief from other agencies including the Equal Employment Opportunity Commission, the Massachusetts Commission Against Discrimination, or the Office of Civil Rights of the Department of Education.
6. Any retaliatory action taken by an employee or student in connection with a harassment / bullying complaint will be regarded as a separate and distinct matter under this procedure.

## **STUDENT PROHIBITION OF HAZING**

Hull High School does not allow, accept, or condone hazing in any form. Students organizing or conducting hazing activities will be subject to disciplinary action. Hazing as described by Massachusetts General Law, Chapter 269, Sections 17, 18 and 19 is prohibited as follows:

*Section 17:* Whoever is a principal organizer or participant in the crime hazing as defined herein shall be punished by a fine of not more than three thousand dollars or by imprisonment in the house of correction for not more than one year, or by both such fine and imprisonment. The term “hazing” as used in this section and in sections 18 and 19, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect their physical health or safety of any such student or other person, or which subjects such student or other person, to extreme mental stress, including extended deprivation of sleep or rest or extended isolation. Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action.

*Section 18:* Whoever knows that another person is the victim of hazing as defined in Section 17 and is at the scene of such crime shall, to the extent that such person can do so without danger of peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practical. Whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars.

*Section 19:* Each institution of secondary education and each public and private institution of post secondary education shall issue to every student group, student team or student organization which is part of such institution or is recognized by the institution or permitted by the institution to use its name facilities or is known by the institution to exist as an unaffiliated student group, student team or student organization, a copy of this section and sections seventeen and eighteen; provided, however, that an institution’s compliance with this section’s requirements that an institution issue copies of this section and sections seventeen and eighteen to unaffiliated student groups, teams or organizations shall not constitute evidence of the institution’s recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each such group, team or organization shall distribute a copy of this section and sections seventeen and eighteen to each of its members, plebes, pledges or applicants for membership. It shall be the duty of such group, team or organization, acting through its designated officer, to deliver annually, to the institution an attested acknowledgement stating that such group, team or organization has received a copy of this section and said sections seventeen and eighteen, that each of its members, plebes, pledges, or applicants has received a copy of sections seventeen and eighteen and that such group, team or organization understands and agrees to comply with the provisions of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall, at least annually, before or at the start of enrollment, deliver to each person who enrolls as a full time student in such institution a copy of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall file, at least annually, a report with the regents of higher education and in the case of secondary institutions, the Board of Education, certifying that such institution has complied with its responsibility to inform student groups, teams or organizations and to notify each full time student enrolled by it of the provisions of this section and sections seventeen and eighteen and also certifying that said institution has adopted a disciplinary policy with regard to the organizers and participants of hazing, and that such policy has been set forth with appropriate emphasis in the student handbook or similar means of communicating the institution’s policies to its students. The Board of Regents and, in the case of secondary institutions, the Board of Education shall promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general, any such institution which fails to make such report.

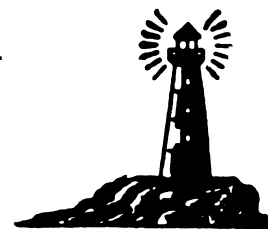
**ABBREVIATED REFERENCE TO THE LEGISLATION AND SPECIFIC  
CRITERIA OF CIVIL RIGHTS LAWS, AND SCHOOL AND DISTRICT  
COORDINATOR INFORMATION**

<b>Law</b>	<b>Coordinator</b>
<p><b><i>Title VI of the Civil Rights Act of 1964</i></b>            – prohibits discrimination, exclusion from participation, and denial of benefits based on race, color and national origin.</p>	<p>Dr. Joy Turpie            180 Harborview Road            925-4400 x 1128</p>
<p><b><i>Title IX of the Education Amendments of 1972</i></b>            – prohibits discrimination, exclusion from participation, and denial of benefits in educational programs based on sex.</p>	<p>Dr. Joy Turpie            180 Harborview Road            925-4400 x 1128</p>
<p><b><i>Title I of the Americans with Disabilities Act of 1990</i></b>            – prohibits discrimination, exclusion from participation, and denial of benefits on the basis of disability in the areas of employment.</p>	<p>Mrs. Maria Hortarides            180 Harborview Road            925-4400 x 1113</p>
<p><b><i>Title II of the Americans with Disabilities Act of 1990</i></b> – prohibits discrimination, exclusion from participation, and denial of benefits on the basis of disability in the areas of educational programming and activities.</p>	<p>Mrs. Judith Kuehn            180 Harborview Road            925-4400 x 1132</p>
<p><b><i>Section 504 of the Rehabilitation Act of 1993</i></b>            – prohibits discrimination, exclusion from participation, and denial of benefits based on disability.</p>	<p>Ms. Andrea Centerino            180 Main Street            925-3000 x1101            Mrs. Judith Kuehn            180 Harborview Road            925-4400 x 1132</p>
<p><b><i>Massachusetts General Laws, Ch. 76, S. 5</i></b>            – prohibits discrimination in all public schools on the basis of race, color, sex, national origin, religion and sexual orientation.</p>	<p>Dr. Joy Turpie            180 Harborview Road            925-4400 x 1128</p>
<p><b><i>Title I of the Elementary and Secondary Education Act of 1965</i></b>            – designed to help disadvantaged children meet challenging content and student performance standards.</p>	<p>Dr. Joy Turpie            180 Harborview Road            925-4400 x 1128</p>
<p><b><i>603 CMR 46.00</i></b>            – governs the use of physical restraint on students in publicly funded schools</p>	<p>Mr. Jerry McGrath,            180 Main Street            925-3000 x 2452</p>



# Hull High School

## 2009-2010



# ATHLETIC CODE

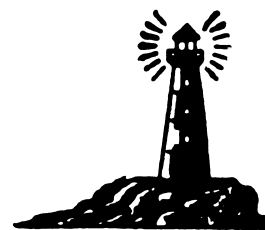
APPROVED BY SCHOOL COMMITTEE ON: AUGUST 17, 2009



## *HULL HIGH SCHOOL*

James Quatromoni  
Athletic Director

180 Main Street, Hull, Massachusetts 02045  
(781) 925-3000 Fax (781) 925-3071  
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### **ATHLETIC CODE**

**The administration applauds all students who are able to take on the added responsibility of a co-curricular activity. The athletic program exists for the welfare of students and for the contributions it makes to their educational experience.**

We all must remember though, that athletics are subordinate to the essential purpose for which schools exist and shall therefore be directed by educational considerations. Students attend Hull High School to strive for the highest level of educational accomplishment possible. Sports will never take precedent over this primary mission of the Hull School System.

Participation in our interscholastic program is a privilege to all students. While athletic ability is an important consideration, a student's participation is voluntary. As such, the student-athlete is thrust into a role of increased responsibility and must deal with team and self-discipline that transcends those of non-participants. Student-athletes are representatives of Hull High School and the Athletic Department both inside the building and at each athletic venue. The student-athlete needs to weigh the merits of participation as opposed to the additional responsibilities. Teammates look to athletes as important squad members and need to be assured that the athlete will willingly be a member of the team for the entire season.

Academics, citizenship, physical vitality, a positive attitude and loyalty to the school are prime concerns of our athletic program. To strive beyond your means both in the classroom and on the athletic fields will guarantee the greatest feeling of success among our student-athletes.

Once again, it is an honor and a privilege to be an athlete in Hull High School. We ask that you try to match what you get out of sports in Hull by what you can put back into the school. Student-athletes should conduct themselves as representatives of Hull High School and the athletic department at all times.

(a) **PRE-TRYOUT REQUIREMENTS:**

*CO-CURRICULAR ACTIVITY ELIGIBILITY: In order to be eligible to participate in any co-curricular activity, the student must have earned 26 credits toward graduation in the previous term, and have not received more than one (1) “F” in any course, in the previous term. Eligibility for fall co-curricular activity will be based on:*

The last term grades of the previous year and the final grades of the previous school year.

Students that receive one (1) grade of “F” will be permitted to practice and participate in games as determined by the Head Coach.

Students that receive two (2) grades of “F” will be permitted to practice with their team as determined by the Head Coach. This practice arrangement will continue until the date in which progress reports are sent home.

Students listed in Section 1.01c may NOT participate in games.

Upon the mid-term progress reports for the immediately following term, students listed in Section 1.01c may rejoin teams as full members, eligible for game participation, if they receive zero (0) “F” grades on the progress report.

If student listed in Section 1.01c receives one (1) or more “F” grades on the mid-term progress report – in any subject – then the practice privilege is revoked, and the student is ineligible for any participation until the next report card.

Students that receive three (3) grades of “F” will be permitted to practice with their team as determined by the Head Coach. This practice arrangement will continue until the date in which progress reports are sent home.

Students listed in Section 1.01g may NOT participate in games at any time until the next report card.

Upon the mid-term progress reports for the immediately following term, students listed in Section 1.01g may complete the season as ‘practice squad players’ if they receive zero (0) “F” grades on the progress report.

If student listed in Section 1.01g receives one (1) or more “F” grades on the mid-term progress report – in any subject – then the practice privilege is revoked, and the student is ineligible for any participation until the next report card.

Students that receive more than three (3) grades of “F” will not be eligible for participation until the next report card.

*An incomplete is considered to be an “F” grade, earning zero credits until updated grade is posted through guidance department. Eligibility or ineligibility for co-curricular activities start the day the prior term report cards and/or progress reports are issued.*

*ATHLETIC ELIGIBILITY: Students are accountable for athletic equipment and/or supplies issued to them. The items are to be returned and/or paid for in the three-day period immediately following the end of the season.*

In the event that the requirements are not met within the stipulated time, a hold slip on the student’s report card will be issued and the student will be considered ineligible for athletics.

Student-athletes not returning equipment may be assigned multiple detentions for insubordination.

Student-athletes not returning equipment may be denied participation in all co-curricular school functions including the prom and graduation ceremony.

*PERMISSION SLIPS: Candidates must return signed permission slips prior to the first practice to their coaches. A student may not begin tryouts without this slip. Student-athletes and their parent(s)/guardian(s) are required to sign this slip at each athletic season Open House.*

Please check off each sport that you are giving your son/daughter permission to participate in.

*ATHLETIC CODE: Candidates and their families must consider and return signed Athletic Code forms. Student-athletes and their parent(s)/guardian(s) are required to sign this slip at each athletic season Open House.*

Please check off each sport that you are giving your son/daughter permission to participate in.

*PHYSICALS: Candidates must pass a physical exam and/or return a medical history form if required. Students who do not take the school-sponsored exam must obtain one at their own expense and provide medical clearance to the nurse and the coach. No student may participate in any manner without a physical.*

A physical is valid for thirteen (13) months from the date performed. This date is determined as indicated on the document provided by the Doctor's Office. If the physical expires after the first practice date of a season, the student is ruled eligible until the conclusion of that season. A new physical would need to be provided prior to participation in the next following season. It is the responsibility of the student and his/her family to be aware of the dates that personal physicals have been performed, and consider them in the context of this policy. As the absence of a valid physical prevents athletic participation, the athletic department recommends the scheduling of yearly physicals with the students medical provider, or attendance at the school sponsored physical. In order to stay informed as to the school sponsored physical schedule, please reference the school calendar on the website – or contact the Athletic Director at [jquatromoni@town.hull.ma.us](mailto:jquatromoni@town.hull.ma.us) or the school nurse at [khollingshead@town.hull.ma.us](mailto:khollingshead@town.hull.ma.us). The direct line to the High School is 781.925.3000.

*ACTIVITY FEE: Candidates participating in athletics must pay an activity fee. The activity fee is to be paid prior to 'tryouts' of a particular team.*

The activity fee structure is:

<u>Sport One:</u>	<u>\$200</u>
<u>Sport Two:</u>	<u>\$150</u>
<u>Sport Three:</u>	<u>\$100</u>

Students participating in Football and Ice Hockey must pay an additional \$75 fee.

The activity fee cap structure is:

<u>Individual Student-Athlete cap:</u>	<u>\$525</u>
<u>Immediate Family cap:</u>	<u>\$975</u>

Families of student-athletes that view these activity fees as a hardship may file waiver paperwork with the Main Office or Athletic Director.

Waivers will be considered by High School Principal or his/her designee.

Waiver decisions could include: no change, fee reduction, payment plan, or volunteer work at athletic events.

Fee payment or waiver paperwork must be received prior to participation. 'Tryouts' of a particular team are included in this section.

Fees will be collected at Open House Sessions for each season according to the following schedule:

Fall – August 18, 2009 at 7 p.m. Winter – November 24, 2009 at 7 p.m. Spring – March 9, 2010 at 7 p.m.

All Open House sessions will be conducted in the Joseph Doniger Auditorium.

Fees collected prior to tryouts will be held until process is completed. If student is not selected to be a member of team, fee will be refunded. Upon the selection of the team, all fees will be deposited.

If a student-athlete participates on a team for more than ten (10) school days, the activity fee becomes non-refundable.

If a student-athlete pays an activity fee and does not complete ten (10) school days with a team, the activity fee will be refunded. All refund requests must be submitted in writing to the Athletic Director, including proof of payment – no later than May 1.

Upon participating for the eleventh (11<sup>th</sup>) school day, a student-athlete's athletic activity fee becomes non-refundable.

### **TRAINING REQUIREMENTS:**

*CURFEW: An athlete needs to realize a coach may set a designated curfew time and that athletes must adhere to the stated time. Should a curfew time pose problems for the athlete, the matter should be discussed at once with the Head Coach.*

Upon the determination by the Coach and Athletic Director that a violation of curfew has occurred, the student-athlete may be suspended for up to one game.

*CHEMICAL HEALTH: During the school year a student shall not, regardless of the quantity, use, consume, possess, buy/sell, or give away any beverage containing alcohol, any tobacco product, marijuana, steroids, or any controlled substance. Being present at an event in which the above-mentioned substances are available, used, or consumed by fellow students constitutes possession under this athletic code. It is not a violation for the student to be in possession of legally defined drug specifically prescribed by his/her doctor for the student's own use.*

When a student participates in their initial team activity, then that student is bound by this rule for the remainder of their high school years.

**First violation:** When the Principal confirms, following an opportunity for the student to be heard, that a violation occurred, the student shall lose eligibility for the next consecutive interscholastic contest totaling 25% of all interscholastic contests in that sport. For the student, these penalties will be determined by the season the violation occurs within. Or, in the case that the student is not a participant in that season's sport, the penalties are carried into the next season of participation. No exception is permitted for a student who becomes a participant in a treatment program. It is recommended that the student be allowed to remain at practice for the purpose of rehabilitation. All decimal part of an event will be truncated i.e. all fractional part of an event will be dropped when calculating the 25% of the season.

When a student participates in their initial team activity, then that student is bound by this rule for the remainder of their high school years.

**First violation:** When the Principal confirms, following an opportunity for the student to be heard, that a violation occurred, the student shall lose eligibility for the next consecutive interscholastic contest totaling 25% of all interscholastic contests in that sport. For the student, these penalties will be determined by the season the violation occurs within. Or, in the case that the student is not a participant in that season's sport, the penalties are carried into the next season of participation. No exception is permitted for a student who becomes a participant in a treatment program. It is recommended that the student be allowed to remain at practice for the purpose of rehabilitation. All decimal part of an event will be truncated i.e. all fractional part of an event will be dropped when calculating the 25% of the season.

**Second and subsequent violations:** When the Principal confirms, following an opportunity for the student to be heard, that a violation occurred, the student shall lose eligibility for the next consecutive interscholastic contest totaling 60% of all interscholastic contests in that sport. For the student, these penalties will be determined by the season the violation occurs within. Or, in the case that the student is not a participant in that season's sport, the penalties are carried into the next season of participation. All decimal part of an event will be truncated i.e. all fractional part of an event will be dropped when calculating the 60% of the season.

If the second or subsequent violations the student of his/her own volition becomes a participant in an approved chemical dependency program or treatment program, the student may be certified for reinstatement in MIAA activities after a minimum of 40% of events. The director or a counselor of a chemical dependency treatment center

must issue such certification. All decimal part of an event will be truncated i.e. all fractional part of an event will be dropped when calculating the 40% of the season.

Penalties shall be cumulative each academic year. If the penalty period is not completed during the season of violation, the penalty shall carry over to the student's next season of actual participation, which may affect the eligibility status of the student during the academic year. Additionally, if the student is found in violation of the chemical health policy in a season that they do not participate, the consequence will be carried to the next season of participation.

If a student is not an athletic participant for one full year after affirmation of a violation, then the penalty period would close and the student would face no consequence

If the student-athlete's potential violation is being handled as a legal matter, it is important to note the following: "Admitting to sufficient facts" or entering a diversion program, as outlined in the legal system does not constitute a not guilty in accordance with this policy.

*LOYALTY TO THE HIGH SCHOOL TEAM: A bona fide member of the school team is a student who is consistently present for, and actively participates in, all high school team sessions (e.g. practices, tryouts, competitions). Bona fide members of a school team are precluded from missing a high school practice or competition in order to participate in a non-school athletic activity/event in any sport recognized by the MIAA.*

Penalties: First Offense: Student athlete is suspended for 25% of the season.

Second Offense: Student athlete is suspended for an additional 25% of the season, and is ineligible for tournament play immediately upon confirmation of violation.

The regular season portion of the penalty for a violation toward the end of a season will carry over to the very next high school season in which the student is a participant.

Student-athletes on an interscholastic roster in a particular season may not leave that team in order to participate in another sport offered, within the same season, at which point the first contest has been played for the first team that the student-athlete was a member.

## **CONDUCT:**

*SCHOOL DAY ATTENDANCE: Students must be in school by 7:25 a.m. and remain in school for the entire school day in order to participate in any co-curricular activity for the corresponding day. Additionally, students that spend an entire class period in the nurse's office will not be eligible to participate in co-curricular events for the corresponding day.*

The High School Principal and/or the Athletic Director may waive the penalty of Section 3.01 before the excused absence, dismissal or tardiness takes place.

High School Principal and/or the Athletic Director may consider waiver of the penalty of Section 3.10 in situations that pre-approval has not been granted and/or requested.

It is, at all times, the student-athlete's responsibility to seek permission in absentee/participation situations.

The student-athlete bears responsibility for reporting his/her unexcused absence, tardiness or dismissal to the Head Coach. Any practice or game participation on the day that a student-athlete has violated Section 3.01 will come with the suspension from participation in the next scheduled game. If there are no additional games during that season, an underclassman will serve suspension in the same sport during the next school year. If the student-athlete is a senior, the suspension will be served in the next sport that they participate in.

*PRACTICE/GAME ATTENDANCE: A player should make every effort to contact the coach in the event that a game/practice will be missed. Each practice or game missed hurts the absent player and his/her teammates. A student has two unexcused absences during the season. The season is defined as the period of time from the first practice/tryout up to and including the last game.*

Upon the first two unexcused absences, a Coach may suspend a student-athlete for up to one game per offense. Upon the third unexcused absence the student may be suspended from the squad for the duration of the season. Participating on an athletic team requires a commitment and sacrifice from both student-athletes and their families. The decision to participate also directly influences the experience of the other student-athletes that make up a team. With that in mind, student-athletes and their families are strongly encouraged to review all vacation plans with participation decisions in mind. Practices and games missed may be considered unadjusted absences. Practice participation is a vital part of the educational aspect of athletics. Practice is the tool that a coach uses to strive for excellence. Full attendance is required for participants. Upon making the participation decision, and all that comes with it, student-athletes and their families should recognize the following: just as homework is a requirement of academic pursuit, so is practice to athletic pursuit. Parents may not dismiss the homework requirement without academic consequence. In that same light, parents may not dismiss the practice requirement without potential athletic consequence as: whether adjusted or unadjusted, absence from a practice/game and/or practices/games may result in a change in the status of the student-athletes role on an athletic team upon return.

*SUSPENSION FROM SCHOOL: If a student is suspended from school, it shall immediately affect his/her eligibility to participate. The student will not be allowed to practice or play a contest on the afternoon or evening of the suspension or participate during the period of the suspension, including non-school days. This section refers to both in-school and out of school suspensions. Suspension from school denotes a disregard for living up to the standards of acceptable school citizenship. Any subsequent suspension from school during that season will result in dismissal from the squad for the duration of the season.*

*DETENTION: Student-athletes must serve and complete all detentions and make-up work sessions before participating in co-curricular activities for the corresponding day.*

The student-athlete bears responsibility for reporting his/her detentions to the Head Coach. Any practice or game participation on the day that a student-athlete has violated Section 3.04 will come with the suspension from participation in the next scheduled game. If there are no additional games during that season, an underclassman will serve suspension in the same sport during the next school year. If the student-athlete is a senior, the suspension will be served in the next sport that they participate in.

*INSUBORDINATION/PROFANITY: A student must not commit an act or deed of disrespect toward anyone of designated authority while under a coach's supervision.*

First offense will result in a one-game suspension (and practices up to that game).

Second offense may result in a season suspension.

At any time, the Head Coach may recommend a player's permanent removal from the squad to the Principal and Athletic Director.

*BUS DECORUM: Acceptable conduct is expected at all times. All team personnel are to take the bus to and from any away contest with the exception of conditions outlined below.*

A student who desires to ride with his/her parents after the contest must request prior permission from the coach and provide the coach with written permission of allowance from the parent.

A parent/guardian may provide permission to the student-athlete to go home with the parent/guardian by presenting themselves to the Head Coach – and indicating such.

Participation on some teams may require that parents and/or students provide their own transportation to and from practices held in locations other than Hull High School.

Permission slips will be sent home in the scenario that participation in an athletic contest will require the parent and/or student to provide their own transportation to that contest.

A parent/guardian may not provide a ride for any other team member unless parent/guardian of the 'other team member' provides written permission to the Head Coach and/or Athletic Director on the day prior to the athletic event.

In signing this document, the parent/guardian understands and accepts that at the conclusion of the bus trip returning from games played at sites other than Hull High School – the student-athlete may be dropped off within

the vicinity of their regular bus stop as supported by the Coach supervising the bus – and indicated on this signed document.

*LOCKER ROOM: Athletes are responsible for cleaning the area immediately surrounding their locker after practice or a game. After an athletic event, and the post practice/post game meeting with the Head Coach, the student should immediately leave the high school building.*

*PRACTICE/GAME AREA: Working collectively as a team, student-athletes are responsible for cleaning the area immediately surrounding the practice/game participation area after either a practice or a game. This includes Hull High School facilities, off site fields or buildings and venues that Hull travels to as a visiting team.*

*AGE: The student shall not have reached 19 prior to September 1<sup>st</sup>.*

*THEFT: A season suspension shall be the minimum penalty for any student-athlete found to be involved in theft during the time frame immediately before or after a practice or game hosted in Hull or at an opponents venue.*

*SECOND VIOLATION: A second and subsequent violation of any athletic code (unless otherwise noted) shall result in loss of eligibility for the net twelve consecutive contests or twelve consecutive weeks in which the student is a participant, whichever is greater.*

*CAPTAIN: A captain of a team suspended from a game, the team, or from school shall immediately lose his/her title for the remainder of the season.*

*GOOD CITIZEN/SCHOOL REPRESENTATIVE CLAUSE: As a member of a team you have become part of an entity. You are no longer just an individual; you are a representative of your team, your school and your town. Anything that you do to disgrace, embarrass or demean your team can be grounds for dismissal or suspension from the team as determined by the Athletic Director. Behavior that is acceptable by school policy is expected of student-athletes both inside and outside of the school day and building.*

At which point a student-athlete has been issued a fifth (5<sup>th</sup>) student discipline referral form, as substantiated by the Principal, Assistant Principal and/or Athletic Director, within the same athletic season – that student-athlete is suspended from the next scheduled athletic contest.

Any subsequent student discipline referral forms, as substantiated by the Principal, Assistant Principal and/or Athletic Director, within the same athletic season – will result in additional one game suspension to be served in the next scheduled athletic contest.

Student discipline referral forms occurring in one athletic season will not carry over into the following athletic season.

### **ATHLETIC AWARD REQUIREMENTS:**

*ATHLETIC AWARDS: Due to the uncertain budget situation of the 2009-2010 School Year, student-athletes and their parent(s)/guardian(s) are advised in regard to the following:*

It is possible that physical Athletic Awards will not be presented for FY10.

Athletic Awards may be presented during FY10 at the expense of the student-athlete and his/her family. This would be a requirement above and beyond Activity Fee.

*ATHLETIC AWARDS: Student-athletes will be awarded a letter based on the following criteria:*

Student-athletes must be eligible to participate for the entire season (e.g. scholastically eligible, no athletic suspension, no chemical health code violations, cleared of equipment issued).

Student-athletes ineligible for an athletic award based on 4.01a will be issued a participation certificate.

In baseball, basketball, field hockey, football, ice hockey, lacrosse, soccer and softball the athletes must participate in 50% of the periods, innings, quarters, or halves to be eligible for a letter.

Time calculations are based on coaches post game reports and determined by the Athletic Director.

In track an athlete must earn a minimum of 10 points.

In cheerleading an athlete must cheer at all scheduled games and attend all scheduled practices unless excused by the coach.

Goalies, pitchers, kickers and other specialists may be awarded letters at the discretion of the coach.

Any of these specialists must have performed at least 50% of the duties as reasonably considered when reviewing their role on the team.

A student-athlete that does not meet the participation percentage will be issued an athletic award certificate.

Jackets may be awarded to sophomore, juniors and seniors eligible to receive a letter who have participated for two years and received a letter in a previous year.

A student-athlete must have earned at least one letter in the sport that they select to be printed on their varsity jacket.

A four-year program participant in the same sport is eligible to receive an award in his/her senior year, if they have rendered service above and beyond typical expectations as determined by the Head Coach and/or Athletic Director.

**‘END OF YEAR’ AWARDS:**

*BOOSTERS’ CLUB AWARDS: Due to the uncertain budget situation of the 2009-2010 School Year, student-athletes and their parent(s)/guardian(s) are advised in regard to the following:*

It is possible that physical Boosters’ Club Awards will not be presented for FY10.

Boosters’ Club Awards may be presented during FY10 at the expense of the student-athlete and his/her family. This would be a requirement above and beyond Activity Fee.

*BOOSTERS’ CLUB AWARDS: At the conclusion of each school year, the Athletic Department through the Boosters’ Club – hosts an ‘End of Year Awards Ceremony.’ This ceremony honors student-athletes in each of the sports offered at Hull High School. The ceremony also recognizes recipients of ‘Special Awards.’ These Special Awards reward student-athletes for achievement, loyalty and excellence in multiple sports.*

The Head Coach from the current school year will be responsible for selecting the winners of each sport specific award.

If, for some reason, the Head Coach is unavailable, the Athletic Director will assume the selection responsibility.

In a meeting, called by the Athletic Director, the varsity coaching staff and the Athletic Director will vote on the ‘Special Awards.’

To be eligible for an ‘End of Year’ sports specific award, a student must be eligible to participate for the entire season (e.g. scholastically eligible, no athletic suspension, no chemical health code violations, cleared of equipment issued) within the award year.

‘Special Awards’ are intended to recognize achievement over the course of a student-athlete’s time at Hull High School.

**INSURANCE:**

*All athletes are covered by non-duplicating school insurance. It is essential that each injury, however minor, be immediately reported to the coach.*

The student should obtain insurance claims forms from the Athletic Director and return them as soon as possible. Failure to, or a delay, in returning the completed insurance forms may result in possible loss of coverage for this injury.

Injuries reported outside of one (1) week from the date of occurrence will not be covered by school insurance.

## **PARENT-COACH COMMUNICATION GUIDE**

*Parenting and coaching are difficult vocations. If we understand each of these roles and establish good communication, we are better able to accept our respective responsibilities and support our student-athletes. Effective communication is vital and requires participation, dedication, sacrifice and communication from parents, student-athletes and coaches.*

*From your child's coach, you should expect communication regarding:*

Coach and program's philosophy.

Individual and team expectations.

Location and times of all practices and games.

Team requirements: practices, special equipment, suggested off-season conditioning.

The Procedures followed if your child is injured during practice or game.

Any interest shown by non-Hull High School coaches in your son/daughter regarding future athletic opportunities.

Any discipline that may result in the denial of your child's participation.

*From parents, coaches should expect:*

Concerns, including those about a coach's philosophy and/or expectations, expressed directly to the coach.

Notifications of schedule conflicts well in advance.

Support for the program and the commitment and responsibility that are essential ingredients for success and excellence. Encourage your child to excel.

*While your child is involved in interscholastic athletics, he or she will experience rewarding and inspiring moments. At other times things may not go the way you or your child wishes. Encourage your child to first speak to his or her coach directly regarding these situations. Dealing with issues is a vital part of the development that young people must go through to be successful later in life. If the student-athlete to coach conversation has not satisfied concerns, we would then encourage you to speak directly to the coach.*

*Participation in an interscholastic contest is the culmination of hours of preparation through the course of a season. This preparation is at the direction of the head coach. The complete attention and focus of each team member is required in order to effectively implement this preparation on the athletic field or court. With this in mind, parents should completely refrain from direct communication with or influencing of student-athletes as they participate in an interscholastic contest unless there is an injury or safety issue.*

Supporting the efforts of student-athletes by being a vocal fan is encouraged, attempting to influence game action by 'coaching' student-athletes is not.

*Accepting your child not playing as much as you would hope is difficult. The full payment of athletic activity fees does not entitle a student-athlete to minimum playing time standards. Coaches are professionals and make decisions based on what they believe is best for the team and all of the student-athletes. Certain issues should be discussed with your child's coach [after the student-athlete to coach conversation has been exhausted]. Other issues should be left to the direction of the coach.*

*Appropriate concerns for discussions with coaches:*

The psychological and physical treatment of your child.  
Ways to help your child improve and develop.  
Concerns about your child's behavior.

*Inappropriate concerns for discussion with coaches:*

Playing time  
Team strategy  
Play calling  
Other student-athletes  
Activity Fees and payment of such

*If you have a concern to discuss with a coach:*

Call to set up an appointment with the coach.  
If you cannot reach the coach, call the Athletic Director, who will set up a meeting with the coach for you.  
Please, do not confront a coach before, after or during a practice or game. This interaction, at times that may be emotional for both the parent and the coach, does not promote objective analysis or resolution.

*If the meeting with the coach does not provide a satisfactory resolution, call and set up an appointment with the Athletic Director to discuss the situation.*

*Athletics support the academic mission. They are an integral part of a good educational program. Students who participate in athletic programs tend to develop good time management skills, self-discipline, self-confidence and the ability to handle competition. Experience in athletics teaches life skills through valuable lessons in teamwork, sportsmanship, winning and losing, and hard work. Participation in high school athletics is often a predictor of later success – at college, in a career and as a community member.*

*As the South Shore League motto states: Let the players play, let the coaches coach, let the officials officiate – and let the parents positively cheer for their son/daughters during the game.*

## **CONTACT INFORMATION**

*IMPORTANT CONTACTS: The following are pertinent contacts to your son/daughter's athletic experience:*

**Principal:** Mr. Michael Devine  
mdevine@town.hull.ma.us  
781.925.3000 ex 1103

**Assistant Principal:** Mr. Scott Sivo  
ssivo@town.hull.ma.us  
781.925.3000 ex 1108

**Athletic Director:** Mr. Jim Quatromoni  
jquatromoni@town.hull.ma.us  
781.925.3000 ex 1113  
508.400.9007

**School Nurse:** Mrs. Kathe Hollingshead  
khollingshead@town.hull.ma.us  
781.925.3000 ex 1102

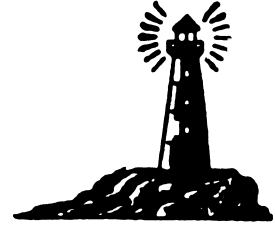
**Main Office Secretary:** Mrs. Karen Powers  
kpowers@town.hull.ma.us  
781.925.3000 ex 1104



# HULL HIGH SCHOOL

## Athletic Department

180 Main Street, Hull, Massachusetts 02045  
(781) 925-3000 Fax (781) 925-3071



### PARENTAL PERMISSION EMERGENCY TREATMENT RELEASE FORM

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ SCHOOL ATTENDED LAST YEAR \_\_\_\_\_

PARENT NAME \_\_\_\_\_ Cell # \_\_\_\_\_

WORK PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

EMERGENCY # \_\_\_\_\_ Contact \_\_\_\_\_

I hereby permit my child to receive emergency medical treatment in the event I cannot be reached at the time such treatment is necessary.

\_\_\_\_\_  
**Parent/Guardian**

\_\_\_\_\_  
**Date**

**I hereby permit my child to be dropped off of the school bus, in the vicinity of the address listed above, upon return from athletic events not played at Hull High School.**

\_\_\_\_\_  
Parent/Guardian

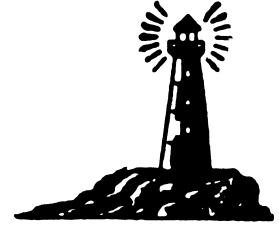
\_\_\_\_\_  
Date



# HULL HIGH SCHOOL

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### UNDERSTANDING OF THE ATHLETIC CODE

I hereby give my son/daughter, \_\_\_\_\_ permission to participate in any of the interscholastic sports checked and initialed below:

- |  |                                       |                                     |  |
|--|---------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Fall Cheerleading | <input type="checkbox"/> Field Hockey | <input type="checkbox"/> Football   | <input type="checkbox"/> Soccer              |
| <input type="checkbox"/> Cross Country     | <input type="checkbox"/> Basketball   | <input type="checkbox"/> Ice Hockey | <input type="checkbox"/> Winter Cheerleading |
| <input type="checkbox"/> Baseball          | <input type="checkbox"/> Lacrosse     | <input type="checkbox"/> Softball   | <input type="checkbox"/> Track               |

I understand that the Athletic Code outlines the regulations that both my son/daughter and I must review and accept in order to participate in interscholastic athletics at Hull High School.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

I understand that through the Athletic Code, I am held to a higher standard as a student-athlete at Hull High School. I agree to the conditions outlined in the Athletic Code and willingly make the decision to participate in interscholastic athletic activity at Hull High School.

\_\_\_\_\_  
Student-Athlete

\_\_\_\_\_  
Date