

MEMORIAL MIDDLE SCHOOL
SCHOOL IMPROVEMENT PLAN
2008 – 2009

SCHOOL COUNCIL MEMBERS

Lynda J. Feeney, Principal
Rose Walper, staff
Mary R-Osofsky, staff
Sarah O'Loughlin, staff
Sharon Striglio, staff

AnnMarie Dunn, parent
Kathy Crawford, parent
Anna Karski, parent
Mary Dunphy, parent
Lisa Campbell, parent
William Smyth, community member

OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA ONE: COMMUNICATION

Objective 1.1 Increase frequency and quality of communication between school and parents
 Objective 1.2 Increase the ease and use of the school website
 Objective 1.3 Increase teacher articulation of content and skills goals to students
 Evaluation Measure: Survey parents (website); walkthroughs and formal observations by administration; nature of parent – school interactions
 Professional Development: Faculty meetings and Professional Development days
 Special Programs: N/A

| Improvement Strategies / Activities | Person(s) Responsible for Implementation | Resources | Time Line | Evaluation |
|---|--|-----------|-----------|----------------|
| 1. In addition to teachers keeping their assignments update on the website, teacher will begin to include an outline of curriculum assignments and the skills being taught in upcoming units. | Principal Assistant Principal Teachers | Time | Weekly | Administrative |
| 2. Ensure that every teacher is prominently posting and articulating to students the content mastery and skill goals of their lessons and lesson agenda on a daily basis. | Principal Assistant Principal Teachers | Time | Daily | Administrative |
| 3. Ensure that teachers are monitoring students utilization of the assignment books each day | Principal Assistant Principal Teachers | Time | Daily | Administrative |

OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA TWO: CURRICULUM AND INSTRUCTION

- Objective 2.1 To develop immediate and long-term approaches to address overall and subgroup performance on MCAS mathematics and ELA
- Objective 2.2 To ensure Memorial Middle School is removed from “Corrective Action” Status
- Objective 2.3 To consistently use the Memorial Middle School Writing Rubric across curriculums
- Objective 2.4 To refine curriculum maps within the Middle School to ensure maximum time on learning
- Evaluation Measure: MCAS / Terra Nova / Student Grades / Internal Test Data
- Professional Development: Ongoing within each content area; faculty meetings and professional development days
- Special Programs: MCAS Preparation class

| Improvement Strategies / Activities | Person(s) Responsible for Implementation | Resources | Time Line | Evaluation |
|---|--|-----------|-----------|----------------|
| 1 Continue to refine the Memorial Middle School Writing Rubric and articulate within content areas the specific process for teaching the skills of writing. | Assistant Superintendent Principal Assistant Principal Teachers | Time | Ongoing | Administration |
| 2. Examine Scope and Sequence of the ELA curriculum. Implement Unit templates to ensure all genres, grammar and writing skills and vocabulary are consistently being addressed. | Assistant Superintendent Principal Assistant Principal Teachers | Time | Ongoing | Administration |
| 3. Examine Scope and Sequence of the Mathematics Curriculum. Continue to address the standards identified by MCAS data analysis as areas in need of improvement. | Assistant Superintendent Principal Assistant Principal Teachers | Time | Ongoing | Administration |

OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA THREE: STUDENT ACADEMIC SUPPORT

Objective 3.1 Distribute Student Success plans with specific information about students progress and options for support

Objective 3.2 Develop specific MCAS preparation classes

Evaluation Measure: Failure Rate Analysis (Progress Reports and Reports cards); MCAS, Terra Nova and internal Assessment

Professional Development: Faculty meeting and Professional Development days

Special Programs: N/A

| Improvement Strategies / Activities | Person(s) Responsible for Implementation | Resources | Time Line | Evaluation |
|---|--|-----------|-----------|----------------------|
| 1. Continue to create Individual Student Success Plans that reflect school-wide remediation programs and provide specific data to teachers that identify specific content or learning gaps. | Principal Assistant Principal Teachers | Time | Ongoing | Student Success Rate |
| 2. Examine Scope and Sequence MCAS Prep class implemented in the 2008 – 2009 student schedule. Implement curriculum based on needs of student identified through the data analysis of MCAS scores of Spring 2007 and Spring 2008 as well as Terra Nova scores from Fall 2007 and Fall 2008. | Principal Assistant Principal Teachers | Time | Daily | Student Success Rate |

OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA FOUR: HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

Objective 4.1 Change focus of faculty meetings and professional development days to focus on effective teaching strategies (Reading and writing strategies) and assesses current scope and sequences for content areas.

Evaluation Measure: Teacher performance, walkthroughs and formal observations by administration

Professional Development: Faculty meetings, professional development day and Research for Better Teaching

Special Programs: N/A

| Improvement Strategies / Activities | Person(s) Responsible for Implementation | Resources | Time Line | Evaluation |
|--|--|-----------------|-----------|--|
| 1. Continue to provide staff the opportunity to participating in Research for Better Teaching class | Assistant Superintendent | Time Funding | Ongoing | Number of trained faculty |
| 2. Continue to focus faculty meetings and professional development days on teaching styles and strategies: a. Develop a criteria for what excellent teaching looks like and how teachers can apply this criteria to their own teaching (Book: <u>Qualities of Effective Teaching</u> will be read and discussed by staff) b. Utilize <u>Strategies that Work</u> book to provide staff a variety of reading strategies to improve lessons and activities for reading and writing assignments | Assistant Superintendent Principal Assistant Principal Teachers | Time | Ongoing | Administrative Student Success |

OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA FIVE: ASSESSMENT AND EVALUATION

Objective 5.1 Link writing rubric assessment throughout all curriculum area
 Objective 5.2 Analyze student scores on MCAS and Terra Nova
 Evaluation Measure: MCAS – ELA and Mathematics
 Professional Development: Faculty meeting and professional development days
 Special Programs: N/A

| Improvement Strategies / Activities | Person(s) Responsible for Implementation | Resources | Time Line | Evaluation |
|--|--|-----------|-----------|------------------------------|
| 1 Develop scope and sequence for periodic school wide writing assessment. | Principal Assistant Principal Teachers | Time | Ongoing | Portfolio |
| 2. Examine student group and individual performance on Math and ELA MCAS tests. Use data to refine curriculum maps, unit templates and identify curriculum gaps. | Principal Assistant Principal Teachers | Time | Ongoing | MCAS scores for ELA and MATH |